



## San Mateo County MJLHMP Steering Committee #2

<b>Date/Time of Meeting:</b>	Monday, March 22, 2021
<b>Location:</b>	Digital
<b>Subject:</b>	Steering Committee Meeting No. 2
<b>Project Name:</b>	San Mateo County Multi-Jurisdictional Local Hazard Mitigation Plan Update
<b>In Attendance</b>	<b>Steering Committee:</b> Dan Belville, Andrew Bielak, David Cosgrave, Lt. Ron Mussman (alt. for John Gamez), Robert Hall, Terence Kyaw, Rita Mancera, Ben'Zara Minkin, Ever Rodriguez, Violet Saena, Belen Seara, Amelia Timbers, Sandra Winter <b>Core Planning Team:</b> Ann Ludwig, Dan Belville, David Cosgrave, Hilary Papendick, Rumika Chaudhry, Carolyn Bloede, Joe LaClair, Rob Flaner, Bart Spencer, Jeana Gomez, Des Alexander <b>Guests:</b> Kasey Treadway, Rene Ramirez, Elizabeth Lam, Patrick Halleran, Barbara Dye, Tom Cuschieri, Hannah Doress, Jeff Norris, Chris Clements, Gage Schlice, Justin Moresco, Tanya Yurovsky, Robert Hall, Gary Ushiro, Brandon Stewart, Nicole MacDonald, Chuck Andrews, Isabel Pares, Mandy Brown, Paniz Amirnasiri, Suzanne Avila, Lynne Bramlett
<b>Not Present:</b>	John Gamez (alternate in attendance)
<b>Summary Prepared by:</b>	Des Alexander
<b>Quorum – Yes or No</b>	Yes

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### Welcome and Announcements

- Dan Belville welcomed all guests to the 2<sup>nd</sup> Steering Committee meeting at 2:03 PM. He asked steering committee members to introduce themselves and their titles, as well as what they have done or planned to do to promote the survey.
- Rita Mancera announced new way to address comments during the meeting. Moving forward, comments from the steering committee will be addressed first, followed by those from planning partners, and then from members of the public. Those who have comments are asked to raise their hands and the facilitator will address those comments in the order they see them.
- Dan discussed (non-mandatory) social equity workshop on April 7<sup>th</sup>. The county has a draft document they have developed that they will share with attendees and post to the website.
- No comments were made on the agenda.

### Steering Committee Business

- Steering Committee Meeting #1 Minutes
  - No comments on meeting minutes were made by committee
  - Motion to accept minutes made by Ben'Zara Minkin, seconded by Terence Kyaw
  - Minutes were accepted without dissent. Belen Seara abstained from vote as she had not attended Meeting #1.
- Addition to Ground Rules to include definition of a Quorum
  - No comments from steering committee members.





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- Motion to accept the definition was made by Amelia Timbers, seconded by Sandra Winters. Motion was approved without dissent.

### Planning Process

- Discussion: Confirm Revisions to Principles & Goals from February 22<sup>nd</sup> Steering Committee Meeting and Review Objectives
  - Guiding Principles
    - Belen Seara asked that persons with disabilities also be addressed under the *Prioritize multi-benefit actions...* principle
    - No additional comments from planning partners or members of the public
  - Goals
    - No discussion from steering committee, planning partners, or members of the public
  - Objectives
    - Belen Seara suggested adding an objective about the establishment of core equity units. Ben'Zara Minkin also asked for a definition of equity.
    - Bart Spencer and Rob Flaner cautioned steering committee members that since this is not a response plan, objectives need to correspond to direct actions that will mitigate hazard risk.
    - Ever Rodriguez asked if it would be helpful to include helping local response or mitigation teams. Ann Ludwig says that #15 talks about capacity building, which can be bolstered to address equity concerns.
    - Andrew Bielak discussed overlap of objectives 9 & 10 and suggested combining those objectives. Rob Flaner agreed but also stated that new California requirements are the reason for the distinction.
    - Rob Flaner gave a "rule of thumb" that there should be no more than two objectives for each goal. The group then counted the goals and determined that we had less than two objectives for each goal.
    - Further discussion of objectives was tabled for the next meeting. Edits will occur offline between now and the next meeting.
    - Rob Flaner stated that there will be a glossary of terms in the plan that will define key terms. The Objectives do not need to be used to define terms.
- Phase 1 Annex
  - Discussion
    - There are 38 participating planning partners who received information. Bart displayed the summary sheet that shows the current phase 1 status of partners.
- Phase 2 Annex
  - Discussion
    - Planning partners will be issued phase 2 information by April 5<sup>th</sup>. Phase 2 annexes will assess partners' core capabilities and planning powers (plans, ordinances, etc.).
    - Rita Mancera asked which annex will cover rural areas. Bart Spencer stated that the county annex covers all unincorporated areas.
  - Public Comment
    - Lynne Bramlett asked that the process be made more public so that others are better able to engage the process. Bart stated that committee members can





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Speak with individual jurisdictions on their planning processes and that public engagement will take place within the process of this plan.

### Hazards of Concern

- Discussion
  - Rob Flaner discussed comments on hazards which had previously been provided at the February 22<sup>nd</sup> meeting. He outlined how each hazard will be assessed in the plan and which kinds of hazards are consistent with FEMA's mission vs. those consistent with the EPA's mission.
  - Rob Flaner discussed the 9 natural hazards that will be assessed, as well as the human-caused and technological hazards that will get profiled but not assessed.
  - No additional comments made by committee, planning partners, or the public.
- Action
  - Ben'Zara Minkin moved to approve hazards, seconded by Rita Mancera. Motion was approved without dissent.

### Critical Infrastructure Definition for 2021 Update

- Discussion
  - Rob Flaner discussed the 2016 plan definition of critical facilities, as well as the asset groups in which the facilities were grouped. He then introduced the 2021 guidance from FEMA. Given FEMA's new emphasis on *community lifelines* for grant funding, the 2021 guidance is based upon this construct. The 7 categories of lifelines were shown to the group.
  - Belen Seara asked how education assets (schools, childcare, etc.) will fit into the lifeline construct. Rob Flaner answered that education is not its own category, but would fall under the food, water, and shelter category (as a shelter). He stated that the construct recognizes education facilities as sheltering locations, but not for their everyday use.
  - Steering Committee and planning partner comments supported moving to the new lifelines construct, citing the increased likelihood of obtaining FEMA grant funding by adopting lifeline construct.
- Action
  - Robert Hall moved to approve the critical infrastructure item, seconded by Violet Saena. Motion was approved without dissent.

### Public Outreach

- Public workshop 1 on March 25<sup>th</sup> from 4 – 5:30 PM was announced
  - Jeana Gomez asked that those who will attend to RSVP and stated that ADA and language translation services were offered to the public.
  - Jeana Gomez explained that the workshop will be organized to share a draft version of the StoryMap with the public. The StoryMap will become a centralized location for all hazard information.
- Preview of StoryMap
  - Jeana Gomez provided an overview of current content and explained that the tool that can be built upon by the county over time and can be accessed by members of the public.





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- She explained that additional data and public engagement information (i.e. surveys) can be added by the county to make the StoryMap more robust.
- Rob Flaner answered a question regarding how the StoryMap differs from a CalOES geospatial site. He explained that the StoryMap will have San Mateo County-specific information
- Survey update
  - Jeana Gomez and Ann Ludwig provided an update regarding the survey. In its first week of release there were 249 responses (counted prior to meeting). Several planning partners have shared the survey with their constituents already, but everyone was encouraged to do so. The goal is 1000 minimum responses.

### Steering Committee Comments

- *Violet Saena asked if the workshops and other public outreach efforts will just provide information, or will they seek to gain public input.*
  - Rob Flaner said that public input is desired, but given the limitations of COVID, the digital space does not provide the same level of discussion as an in-person meeting. All meetings are meant to be interactive and tools like the StoryMap are meant to get public comment on county-specific information.
  - Jeana Wisner said she is keeping the presentation part of the public meeting to 30 minutes, leaving a lot of time for public questions and comments
- *Belen Seara asked if Tetra Tech will provide information on who is responding to surveys to make sure all communities are represented and participating.*
  - Jeana Gomez said that we will obtain some information on who is taking the survey to identify gaps. The survey is scheduled to run through April 30<sup>th</sup>, but she can run through responses to obtain information on respondents, which will be passed on to the appropriate planning partners.
  - Hilary Papendick said the Office of Sustainability has been engaging different stakeholders and that they will track who is responding and where they are coming from. Rita Mancera suggested using zip codes.
- *Will the StoryMap be available in multiple languages?*
  - Jeana Gomez said that the County's website recognizes Google Translate, but the StoryMap does not and will, therefore, not be available in multiple languages.

### Planning Partner Comments

- No final comments were made by attending planning partners.

### Public Comment and Adjournment

- No final comments made by members of the public
- Meeting was adjourned at 3:50 (15:50) PM

