

**PROBATION DEPARTMENT
COUNTY OF SAN MATEO**



**Michael Callagy, County Manager
Iliana Rodriguez, Deputy County Manager**

Members

John T Keene
Chief Probation Officer

Don Horsley
Board of Supervisors

Susan Etezadi
Superior Court

Rebecca Baum
District Attorney

Ziomara Ochoa
BHRS

Regina Moreno
BHRS

John Fong
Human Services Agency

Ron Rayes
Private Defender

Dan Mulholland
Chief, Redwood City Police
Department

Ed Wood
Sheriff's Office

Jenee' Littrell
County Office of Education

Susan Manheimer
Community at-large

Jane Smithson
Community at-large

Nick Jasso
Community at-large

Debora Telleria
JJDCP

Daryl Tilghman
StarVista

Margaret Hitchcock
YMCA

Kate Heister
Fresh Lifelines for Youth

DJJ Realignment Subcommittee of the JJCC
Monday, February 8, 2021 / 1:00 to 2:30 pm
Virtual Meeting

Pursuant to the Shelter in Place Orders issued by the San Mateo County Health Officer and the Governor, the Governor's Executive Order N-29-20, and the CDC's social distancing guidelines which discourage large public gatherings, the DJJ Realignment Subcommittee meetings will be held virtually until further notice.

MEETING AGENDA

- | | | |
|-------------|---|------------|
| I. | Call to Order | John Keene |
| I. | Approval of January 19, 2021 Minutes | John Keene |
| II. | San Mateo County DJJ Realignment Plan Discussion | John Keene |
| III. | Adjournment | John Keene |

Meetings will be held bi-monthly on Mondays from 1:00 to 2:30 p.m.

2021 DJJ Realignment Subcommittee Meeting Schedule

~~Tuesday, January 19, 2021~~

~~Monday, January 25, 2021~~ **Cancelled**

Monday, February 8, 2021

Monday, February 22, 2021

Monday, March 8, 2021

Monday, March 22, 2021

April through June meeting dates TBD

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**Michael Callagy, County Manager
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Members

John T Keene
Chief Probation Officer

Michelle Kozul
Deputy Chief Probation Officer

Jehan Clark
Institutions Superintendent

Chadie Galera
Institution Services Manager

Don Horsley
Board of Supervisors

Susan Etezadi
Superior Court

James Wade
District Attorney

Ziomara Ochoa
BHRS

Regina Moreno
BHRS

John Fong
Human Services Agency

Ron Rayes
Private Defender

Dan Mulholland
Chief, Redwood City Police
Department

Vacant
Sheriff's Office

Jenee' Littrell
County Office of Education

Susan Manheimer
Community at-large

Jane Smithson
Community at-large

Nick Jasso
Community at-large

Debora Telleria
JJDCP

Daryl Tilghman
StarVista

Margaret Hitchcock
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Kate Heister
Fresh Lifelines for Youth

DJJ Realignment Subcommittee of the JJCC
January 19, 2021 / 10:00 to 11:30 a.m.
Virtual Meeting

Approval Date: February 8, 2021

Motion: Jenee' Littrell

2nd: Susan Manheimer

Changes: None

Abstentions: Susan Etezadi, Jane
Chandler

Present Members:

John Keene
Michelle Kozul
Jehan Clark
Chadie Galera
James Wade
Ziomara Ochoa
Regina Moreno
John Fong
Ron Rayes
Jenee' Littrell
Susan Manheimer
Jane Smithson
Nick Jasso
Debora Telleria
Margaret Hitchcock
Kate Heister

Absent Members:

Don Horsley
Susan Etezadi
Dan Mulholland
Daryl Tilghman

Other Attendees:

Rebecca Baum, District Attorney's Office; Cameron Miller, Courts; Aurora Pena, BHRS; Adriana Castaneda, Monica Vargas, Noelle Vergara, Probation

Minutes

I. Call to Order

The meeting was called to order at 10:05 a.m.

II. San Mateo County DJJ Realignment Plan Discussion

Noelle Vergara shared that the probation team began drafting a live document via OneDrive that covers all aspects of the DJJ Realignment plan. Each member can dive deeper into the specifics of the plan and begin sharing input or suggestions, as the document will track changes in real time. Monica Vargas will send the document link to each member via email and the deadline to share input is January 29th.

- Noelle gave a presentation of the overall themes presented in the document, which include the target population,



programs, services, supervision, facility plan, assessment plan, reentry plan, and data and outcome measures.

- Per SB 823, the plan will need to be submitted to the County Managers Office by February 25th and approved at the Board of Supervisors meeting on March 23rd.

Chief Keene discussed the DJJ Realignment plan and stated that the deadlines mentioned will not be the last opportunity to impact what is created, as there will still be time after to finalize goals.

The following were discussed:

- Bringing in more outside partners from community-based organizations to help provide services.
- Connecting the family for reunification and helping the youth be successful in reentry.
- Creating a specialty program may require additional training to run effectively, such as vocational and trauma informed training.
- This will need to be a new program beginning in a secured setting.
- Equity needs to be present in everything we do, and part of our value statements.
- Youth classified as serious mentally ill will depend on a screening process.
- Nick Jasso suggested reaching out to the youth currently at DJJ for input on what works well for them and what does not.
- Jehan Clark shared that the classification system will need to change for this specific population.
- Kate Heister shared that the community college system may be a good partner for services.

III. Roundtable

- DJJ will officially close on June 30, 2023. This target date will help the court processes and decisions that need to be made.
- Noelle or Monica will share the presentation on OneDrive, along with the documents previously sent out.
- The next meeting will be on February 8, 2021.

IV. Adjournment

The meeting was adjourned at 11:10 a.m.