



**San Mateo County
Juvenile Justice Commission
Juvenile Holding & Detention Facility
Inspection Report**

DEPARTMENT INFORMATION

Law Enforcement Agency: San Bruno Police Department
Physical Address: 1177 Huntington Ave E, San Bruno, CA
Name & Title of Contact Person: Captain Brent Schimek: Administrative Services
Phone Number: (650) 616-7104 | Cell: (650) 515-2231
E-mail: bwschimek@sanbruno.ca.gov

INSPECTION INFORMATION

Date of Inspection: Wednesday, August 7, 2024
Date of Report: Tuesday, October 22, 2024
Commissioner Performing Inspection: Johanna Ramussen
Commissioner Contact Information: johannasmcjustice@gmail.com
Juvenile Court: The Honorable Susan Etezadi

**BSCC / OYCR: LAW ENFORCEMENT
DETENTION REPORTING**

1. Total number of Juveniles reportedly held in secure detention: 31
 2. Total Number of youth(s) held in non-secure detention: Secure: 0 Non-Secure: 31
 3. San Mateo County Law Enforcement Juvenile Detention Ranking: Corrected ranking is Unknown
 4. Comments: The Department inadvertently reported the total number of youths held in non secure detention. There were actually no youth held in Secure Detention during this inspection period.
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DETENTION LOGS

1. Total Number of Juvenile Detentions logged in Secure Detention: 0
 2. Were all records available for reviewing? Yes No N/A
 3. Are the detention logs current, complete and legible? Yes No N/A
 4. Do logs reflect entry and exit times? Yes No N/A
 5. Is the basis for the decision to detain the minor noted? Yes No N/A
 6. Are the detention related offense(s) noted? Yes No N/A
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SECURED DETENTION

1. List the names, dates, intake, release times, and circumstances for all youths held for longer than six hours. (Youths names will be redacted prior to publication.):
Not Applicable
2. Were all detention area(s) inspected? Yes No
Please list: Secure Detention Cells and Non-Secure Detention Room
3. Is the secured detention area a locked cell or room? Cell Room
Comments: Cells are no longer used for secure detention.
4. Do youths come into contact with any detained adults ? Yes No
5. Are youths separated by identifying gender? Yes No
6. Are water and food available, if requested? Yes No
7. Do youths have access to a toilet and sink: Yes No
8. Are the state mandated provisions available Yes No
(clothing, blankets, shoes, hygiene, etc.)
9. Comments: A supply of food, water, blankets, clothing, first aid, personal hygiene items, etc. are kept on hand for youth.



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4. How often are in custody youths observed? (Section 1548): Supervision is constant
 5. Are these observations logged?: Yes No
 6. How are youths in custody observed (video, audio, personal observation, Section 1547)?
Primarily, Direct Supervision. There is video and audio throughout the police station and officer worn body cams that capture video footage.
 7. Do youths have auditory access to staff at all times?: Yes No
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TRAINING

1. How often does the department provide training on issues related to Juvenile Detention?
Whenever there are changes in the law(s), or internal policies or procedures.
 2. Name & Title of person(s) providing training? Captain Brent Schimek: Administrative Services
 3. Do all sworn personnel receive this training? Yes No
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ADDITIONAL COMMENTS

In monthly reports to the BSCC, the San Bruno Police Department reported holding a 31 youths in secure detention during this inspection period—which triggered this inspection. The reporting was in error. The department actually held zero youth in secure detention and 31 in non secure detention during this time period. I met with Captain Brent Schimek at the Police Department for approximately 40 minutes during which—this time, the inspection questionnaire was completed. I was given a full tour of the facility—including all areas in which youth are held and shown where the mandated provisions and supplies were stored.

Signature of Commissioner preparing this report:

Date: October 22, 2024

Johanna Rasmussen



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DEPARTMENT INFORMATION

Law Enforcement Agency: South San Francisco Police Department

Department Physical Address: 1 Chestnut Avenue South San Francisco, CA 94080

Name & Title of Contact Person: Lieutenant Matt O'Connor & Captain Ken Chetcuti

Contact Phone Number: 650-877-8900 or 650-877-8920

Contact Email: Matthew.O'Connor@ssf.net & Ken.Chetcuti@ssf.net

INSPECTION INFORMATION

Date of Inspection: Wednesday, August 7, 2024

Date of Report: October 18, 2024

Inspection Team Lead: Commissioner Johanna Ramussen

Contact Information: johannasmcjustice@gmail.com

Juvenile Court: The Honorable Susan Etezadi

**BSCC / OYCR: LAW ENFORCEMENT
DETENTION REPORTING**

1. Total number of Juvenile Detentions reportedly held in secure detention: 1
 2. Total Number of youth(s) held in non-secure detention: 37
 3. San Mateo County Law Enforcement Juvenile Detention Ranking: 1st
 4. Comments: SSF Police Department was the only law enforcement agency in the county that held a youth in secure detention during this inspection period.
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DETENTION LOGS

1. Total number of Juvenile Detentions reportedly held during this inspection period: 1
 2. Were all records available for reviewing? X Yes No
 3. Are the detention logs current, complete and legible? X Yes No
 4. Do logs reflect entry and exit times? X Yes No
 5. Is the basis for the decision to detain the minor noted? Yes X No
Comments: While the basis for the secure detention was not listed, the department's established protocols for secure detention—including the approvals for the detention were clearly documented.
 6. Are the detention related offense(s) noted? X Yes No
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SECURED DETENTION

1. Please document the names, dates, intake, release times, and circumstances for all youths held for longer than six hours. (Confidential information will be redacted prior to publication.):
Not Applicable: There were no youths held longer than 6 hours.
2. Were all detention area(s) inspected? X Yes No
Please list: Secure Detention Cells and Non-Secure Detention Room
3. Is the secured detention area a locked cell or room? X Cell Room
4. Do youths come into contact with any detained adults ? Yes X No
5. Are youths separated by identifying gender? X Yes No
6. Are water and food available, if requested? X Yes No
7. Do youths have access to a toilet and sink: X Yes No
8. Are the state mandated provisions available X Yes No
(clothing, blankets, shoes, hygiene, etc.)
Comments: A supply of food, water, blankets, clothing, first aid, personal hygiene items, etc. are kept on hand for youth.
9. Are cuffing rails used ? Yes X No



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10. Are youths given the proper access and opportunity to contact an attorney?
All youths are put in contact with an attorney via the Private Defender Program's Miranda Hotline.
11. Are youths in secured detention informed of the following?
- The purpose/reason for being placed in secured detention: X Yes No
 - The length of time spent in secure detention is expected to last: X Yes No
 - The six-hour limit of being held in secured detention X Yes No
 - Are youth given an orientation? (Section 1540): X Yes No
12. Under what circumstances does the agency place a youth in secured detention?
Please explain: Approval must be obtained by the watch commander prior to placing a youth in secure detention. Factors would include the safety of the youth and staff, behavior, and seriousness of the crime.
13. Have any youths been held in secured detention for more than six hours? Yes X No
14. In what proximity is the juvenile secured detention area to the secured detention area for adults? There is a block of holding cells in designated area of the Police Department. Youths and adults are never detained in the same cell together.
15. Describe the protocols for youths suspected of being under the influence of drugs/alcohol.
Youth who are suspected of being under the influence are taken to San Mateo County Medical Center to be medically cleared prior to being transported and booked into the juvenile hall.

SUPERVISION & OBSERVATION

1. Areas Under Observation: X Secure Detention Cells X Non-Secure Detention Room
2. How often are in custody youths observed? (Section 1548): Supervision is constant
3. Are these observations logged?: X Yes No
4. How are youths in custody observed (direct observation, video, audio, Section 1547)?
Primarily, Direct Supervision. The Police Department is brand new and has video throughout. Sworn personnel also wear body worn cameras.
5. Do youths have auditory access to staff at all times?: X Yes No



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6. How are youth in custody supervised while in a locked cell/room (Section 1547)?
Youths are under direct supervision at all times.
7. How are youth supervised while in non-secure custody (Section 1550)?
Youths are under the direct supervision of arresting officer or a designated staff member at all times.
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TRAINING

1. How often does the department provide training on issues related to Juvenile Detention?
Whenever there are changes in the law(s), or internal policies or procedures.
2. Name & Title of person(s) providing or coordinating training? Captain Tony Pinell
3. Do all sworn personnel receive this training? X Yes No
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COMMENTS & RECOMMENDATIONS

The South San Francisco Police Department excels in reporting and logging every detention, maintaining logbooks that are thorough, organized, detailed, and transparent. The department has strong policies in place to limit the use of secure detention. I spent approximately 75 minutes at the department, during which I met with and interviewed Lieutenant Matt O'Connor and Captain Ken Chetcuti, and reviewed the detention logs in the juvenile interview room. I was given a full tour of the facility, including all areas where youth are held in both secure and non-secure detention, and shown where mandated provisions and supplies for youth are stored. Both Lt. O'Connor and Captain Chetcuti went above and beyond to accommodate the inspection and ensure all of the necessary information and data were readily available—which made the inspection process both smooth and efficient.

Signature of Commissioner(s) preparing this report:

Date: October 18, 2024

Johanna Rasmussen