

## Meeting of the San Mateo County Community Action Agency Board

Tuesday, August 20, 2024  
8:30 a.m. – 10:00 a.m.

400 Harbor Boulevard, Building B, Belmont in Bali Room

Time	Topic	Presenter
8:30	Welcome and Introductions	Teri Chin
8:35	Public Comment <i>This item is reserved for persons wishing to address the committee on any CAA-related matters that are not on this meeting agenda. Speakers are customarily limited to two minutes, but a different duration for comments may be provided at the discretion of the CAA chair.</i>	
8:40	Vote: Approval of Meeting Minutes	Teri Chin
8:45	Presentation: Daly City Partnership	Michelle Silva
9:10	CAA Organizational Standards <ul style="list-style-type: none"> <li>a. Organizational standards overview</li> <li>b. CAA by-laws, mission, and role of members</li> <li>c. Conflict of interest policy</li> <li>d. CoC Strategic Plan</li> </ul>	Khalia Parish (Human Services Agency)
9:25	Discussion: Alternate Members	Teri Chin
9:40	Community Action Agency Program Updates <ul style="list-style-type: none"> <li>a. Program reports and updates</li> <li>b. Customer satisfaction and housing outcomes</li> <li>c. Client story</li> </ul>	La Trice Taylor (Samaritan House)
9:55	Community Services Block Grant (CSBG) Updates <ul style="list-style-type: none"> <li>a. CSBG Standards</li> <li>b. 2024 grant updates</li> <li>c. Strategic Plan updates</li> </ul>	Khalia Parish (Human Services Agency)
10:00	Closure	Teri Chin

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Tammie Sweetser at least 2 working days before the meeting at (650) 802-5116 and/or [tsweetser@smcgov.org](mailto:tsweetser@smcgov.org). Notification in advance of the meeting will enable the Council to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

**Next meeting date: Tuesday November 5, 2024, 8:30-10:00 am, HSA office, 400 Harbor Boulevard, Belmont**