

Carla Schoof

From: Samuel F. Herzberg
Sent: Wednesday, December 07, 2016 1:23 PM
To: Jonathan Berlin; Stephen Svete
Cc: Sarah Birkeland; Carla Schoof
Subject: FW: Do NOT "develop" Flood Park! Keep it AS IT IS!

FYI

From: M [mailto:purr4449@yahoo.com]
Sent: Tuesday, December 06, 2016 6:24 PM
To: Samuel F. Herzberg <sherzberg@smcgov.org>
Subject: Do NOT "develop" Flood Park! Keep it AS IT IS!

Hello.

This is Margaret Monroe.

I am a long-time Menlo Park resident, and I live near Flood Park.

I do NOT want ANY part of that beautiful and serene park "developed". Leave it AS IT IS. Just maintain it the way it is. NO soccer field, NO nothing.

Flood Park is a real jewel as it is, and building ANYTHING in it would permanently RUIN it.

I HOPE I am NOT the ONLY person who feels this way.

Carla Schoof

From: Brenda Bennett
Sent: Tuesday, December 06, 2016 2:24 PM
To: Samuel F. Herzberg
Cc: Carla Schoof
Subject: FW: Email from Aug. 4th Re: Neighbors' concerns regarding some aspects of the Preferred Plan for Flood Park
Attachments: P1150895.jpg; P1150893.jpg; P1150894.jpg
Importance: High

Dear Sam,

Here is the August 4, 2016 correspondence from Alice Newton that Sarah, Carla and you discussed to include in the EIR comments.

Thanks,

Brenda

From: Alice Newton <alicenewton62@hotmail.com>
Sent: Thursday, August 4, 2016 12:19 PM
To: [parkscormission@smc.gov.org](mailto:parkscormission@smc.gov)
Cc: [wslocum@smc.gov.org](mailto:wslocum@smc.gov); [itorres@smc.gov.org](mailto:itorres@smc.gov)
Subject: Neighbors' concerns regarding some aspects of the Preferred Plan for Flood Park

August 4, 2016

From: Neighbors of Flood Park

Subject: Concerns regarding some aspects of the Preferred Plan for Flood Park

To San Mateo County Parks Commissioners:

- Marico C. Enriques, Chair
- Barbara Bonilla
- Neil Merrilees
- Medo O. Okelo, Vice Chair
- Michael J. Cooney
- Kevin Huo, Youth Commissioner

Copies sent to Warren Slocum, County Supervisor, and Irving Torres, Legislative Aide to Warren Slocum

Dear Commissioners:

We, residents of the Flood Triangle neighborhood of Menlo Park, are writing to you at this time to reiterate and clarify our concerns about certain aspects of the "Preferred Plan" for Flood Park as presented by the SM County Parks Department and approved in concept at the April 7, 2016 meeting. We believe that the locations of the full-size lacrosse/soccer field, new volleyball courts, and new trail 30 feet or closer to backyards on Del Norte Avenue and Iris Lane will negatively impact the quality of life in our neighborhood and should be located further within the park. Noise from shouting and referee's whistles at ballgames can carry several blocks and most local ball fields are not located this close to back yards. The fields in the Plan will likely be used daily year round including all day Saturdays and Sundays. The afternoon breezes usually blow from west to east, i.e. from the park toward our neighborhood carrying sounds. Common mitigation techniques such as bushes will likely not protect our neighborhood sufficiently from noise. Also, locating the lacrosse/soccer field at the far end of the parking lot will be very inconvenient for dropping off players resulting in our neighborhood pedestrian gate at the corner of the park becoming a drop-off/pick-up place which would create daily traffic, parking, and safety issues on our streets. The gate would have to be locked which would deprive neighbors who walk the easy access they appreciate. We have been advised that the locations of these noisy sports immediately behind our yards will likely lower our property values.

There are 23 homes on Del Norte Ave., and residents of 22 of these homes (96%) object to the placement of the new full-size lacrosse/soccer field so close to their properties. Immediately bordering the park are 17 homes on Del Norte Ave. and Iris Lane plus one on Bay Road and only one of these is supportive of the current plan. There are 12 homes on Iris Lane and all neighbors reached, (8 out of 12 contacted) are also concerned with noise, parking, traffic, and safety on our streets with the plan as proposed. The majority of these homes are owner occupied and many owners have lived here several decades. At the April 7th meeting, there were 18 letters from neighbors about these concerns in your packet and 3 additional letters that were not included which we requested be added. Also included was a list of 38 names from 30 homes on our streets and nearby that share the above concerns about the new plan. Many of these people spoke about these concerns at the April 7th meeting. Several letters also were submitted from concerned neighbors on adjoining streets. Nettie Wjsman reported these neighborhood statistics when she spoke at your 4/7/16 meeting, but they were not included in the minutes of that meeting.

We want to describe for you the 2015-2016 process of the "Re-Imagining Flood Park" project as we experienced it. The San Mateo County Parks Department hosted two meetings in May/June 2015 getting ideas and feedback from local communities and one in September at which three designs based on input from the May/June meetings were presented and voted on. On December 9th and 16th, with very short notice to the communities, (email notices sent on 12/3), a new "Preferred Plan" was presented that was quite different than those voted on in September. One of the main changes was that it included a full-size lacrosse/soccer field that was just 30 ft. from the back yards of homes on Del Norte and Iris Lane. This new plan was not on the Parks Department website prior to the meetings in December. Following the September meeting, the Parks Department website had indicated that there would be another place to comment on line before the final plan would be submitted for approval. Many people were following this project online and could not attend the meetings, yet after the December meetings, there was no way to comment online. Consequently, what followed was a flurry of concerned emails in December and January from our neighbors to the Parks Department staff. The Parks Department had planned to present a final plan to you, the Commissioners on February 4, 2016. However, they postponed the presentation after receiving so many questions and concerns from our neighborhood.

At the community meeting in September (just one meeting held) people were asked to vote on 3 plans, stated to have been created from "hundreds" of online surveys (220) and people attending the meetings in May and June (150). Votes by raised hands were tallied at the meeting thus:

Central Park - 37 votes (this plan contained a youth soccer field as well as the existing ball field)
Arts and Culture - 13 votes (existing ball field only)
Natural - 21 votes (existing ball field only)

The total votes for the 2 plans without the soccer field was 34 votes, just 3 less than the 37 for the Central Park plan containing the youth soccer field. Also of note is that soccer was listed as a medium priority in the September presentation per the surveys, and lacrosse was not on the list at all. In December, these 2 sports fields were suddenly described as high priority desires.

Still hoping that the Parks Dept. would present a revised design to the Parks Commissioners on April 7th and wanting to have a voice in the process, a few of us neighbors invited the Parks Dept. staff to walk through the park together and discuss various options for relocating the fields, volleyball courts, and new trail. The response to this was an invitation from the Parks Dept. to the whole neighborhood to have a walk-through on March 19th. Despite short notice again, (notices for this meeting show a postmark date of 3/10, but arrived in mail boxes around 3/16), there were 40+ neighbors attending the meeting, many of whom were very unhappy with the "Preferred Plan." At this vociferous meeting, Marlene Finley, Parks Department Director, finally said, "We got it." with regard to placing noisy activities near neighbors. However, they presented the same "Preferred Plan" at the 4/7 Parks Commissioners' Meeting where it was approved in concept, and an EIR planned.

Needless to say, this is frustrating to the neighbors on Del Norte Avenue, Iris Lane, and nearby streets who want the new amenities to benefit the general public without having negative impacts on our neighborhood. We believe there are other possible locations for the sports fields that should be considered, possibly a multipurpose field within the existing ball field, as well as other locations where a youth soccer field could be built with minimal loss of trees.* Perhaps the Flood School property could be annexed and used for the lacrosse/soccer field. The community expressed the importance of preserving trees at the Sept. 1st meeting, yet the current location proposed for the full-size lacrosse/soccer field would require cutting down a grove of redwood trees in the northeastern corner designed by former Flood Park Ranger Pam Noyer to buffer the neighbors from freeway noise. Keeping the volleyball courts and eastern trail farther within the park (such as where they are now) should be relatively easy to do. We believe these things can be and must be accomplished to fulfill new desires while respecting the needs of neighbors of the park and preserving the natural character that makes Flood Park unique and important in this urban environment.

Since the new Assistant Director of the Parks Dept., Sarah Birkeland, began working on April 18th, we wanted to meet her and describe our concerns so we invited her to meet with a few of us in the park. She and Carla Schoof met with three of us at Flood Park on May 16th. We discussed the problems we neighbors anticipate with the above aspects of the Preferred Plan and considered alternative suggestions.* We neighbors requested that 1 or 2 public meetings (preferably 2) be held for information and feedback after the draft EIR is available with ample advance notice of the dates. It is our understanding per Park Rules that meeting notices should be posted at least 2 weeks in advance of meetings. This did not occur for the December or March meetings. At least a 45 day period for public feedback is desirable after completion of the EIR. If the Parks Dept. should organize a task force of interested community groups to help with plans for the park, our neighborhood group would like to participate. Apparently, such a task force had been considered, but not activated. Many of us have lived next to (or near) the park for several decades. We cherish Flood Park and its role in enhancing life in our communities, and we want to continue to be actively involved as plans for it evolve.

We urge you to support reconsideration of the "Preferred Plan" design.

* Suggested alternative locations for the full-size lacrosse/soccer field measured by neighbor Nettie Wijsman are attached.

Respectfully,

Nettie Wijsman, 1037 Del Norte Ave.

Alice Newton, 1023 Del Norte Ave.

Danny Meehan 1023 Del Norte Ave.

Whitney Thwaite 1059 Del Norte Ave.

Joan Caldwell 1063 Del Norte Ave.

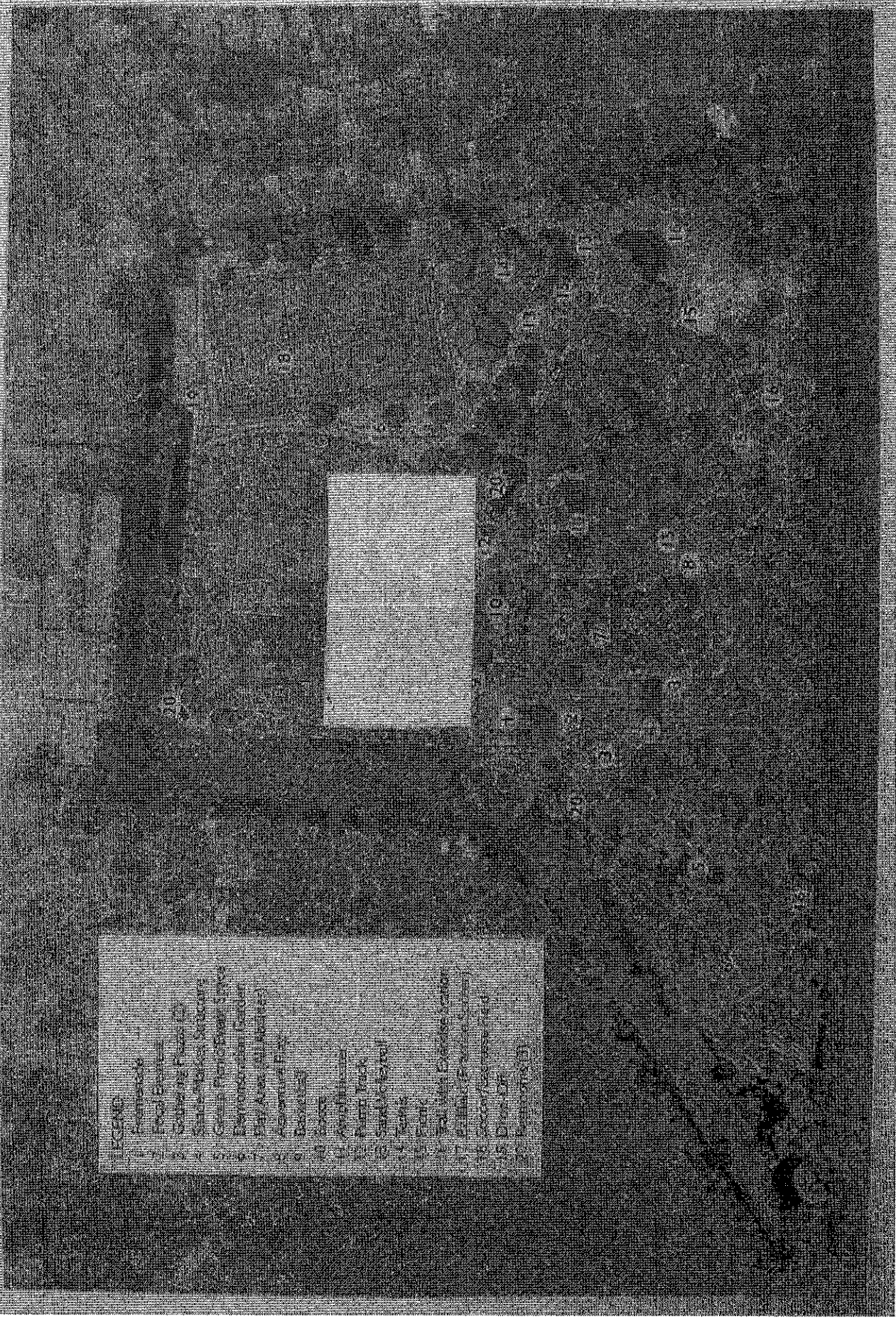
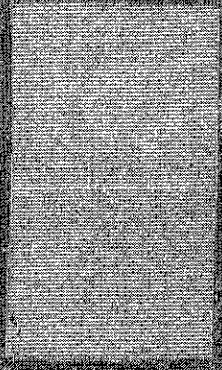
Joan Hilse 1073 Del Norte Ave.

Doug Bui, 319 Oakwood Place

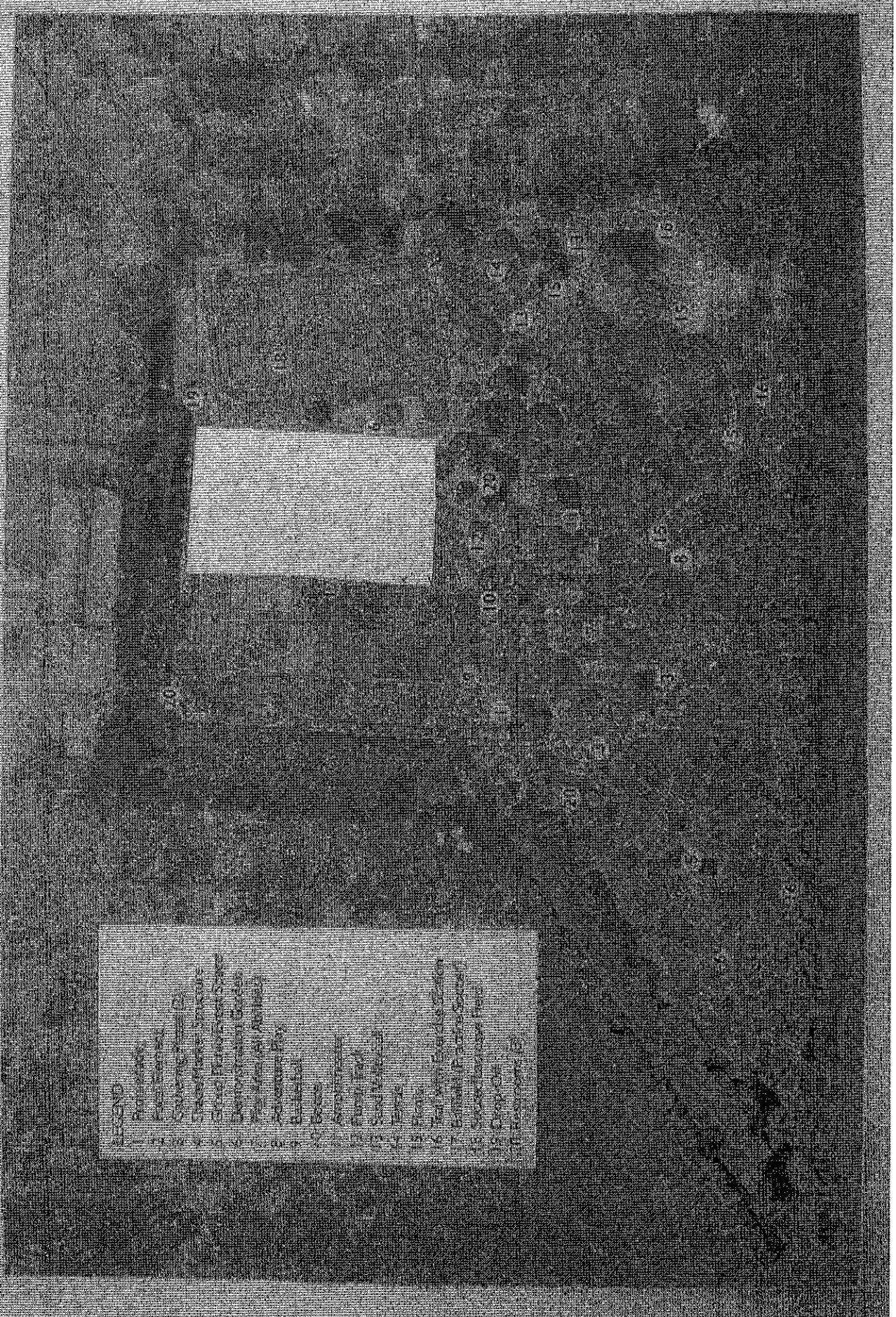
Bill Lampkin 1155 Tehama Ave.

Preferred Alternative - Components

- 1. FISCAL
- 2. Economic
- 3. Social
- 4. Environmental
- 5. Cultural
- 6. Historical
- 7. Technical
- 8. Safety
- 9. Health
- 10. Quality of Life
- 11. Visual
- 12. Noise
- 13. Air Quality
- 14. Water Quality
- 15. Energy
- 16. Land Use
- 17. Transportation
- 18. Public Utilities
- 19. Other



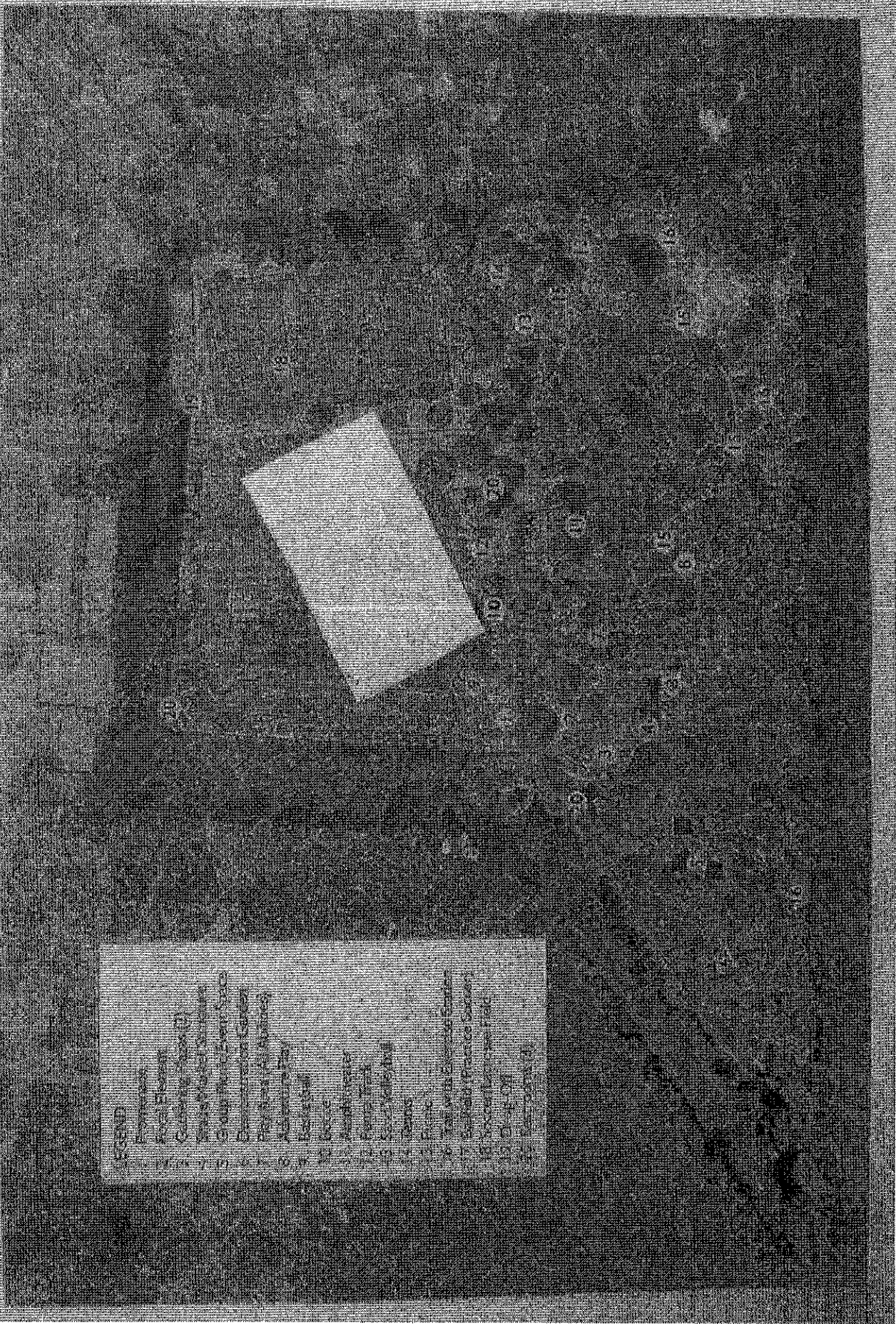
Preferred Alternative - Components



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2	County Route
3	Local Road
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Preferred Alternative - Components



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Carla Schoof

From: Samuel F. Herzberg
Sent: Wednesday, December 07, 2016 1:23 PM
To: Jonathan Berlin; Stephen Svete
Cc: Sarah Birkeland; Carla Schoof
Subject: FW: Do NOT "develop" Flood Park! Keep it AS IT IS!

FYI

From: M [mailto:purr4449@yahoo.com]
Sent: Tuesday, December 06, 2016 6:24 PM
To: Samuel F. Herzberg <sherzberg@smcgov.org>
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Hello.

This is Margaret Monroe.

I am a long-time Menlo Park resident, and I live near Flood Park.

I do NOT want ANY part of that beautiful and serene park "developed". Leave it AS IT IS. Just maintain it the way it is. NO soccer field, NO nothing.

Flood Park is a real jewel as it is, and building ANYTHING in it would permanently RUIN it.

I HOPE I am NOT the ONLY person who feels this way.

Carla Schoof

From: Joan Hilse <JKHilse@aol.com>
Sent: Wednesday, December 14, 2016 5:09 PM
To: Samuel F. Herzberg
Subject: Flood Park Proposed Draft EIR

I am excited that Flood Park is being re-imagined, that its neglected infrastructure will be renewed, and that many many new and returning users will enjoy it. As a close neighbor of the park I offer some comments for the Draft EIR.

1. The proposed location of the full size soccer/lacrosse field has serious implications for all three identified areas of major concern to the EIR: parking, traffic and noise. What alternatives will you consider and what is the data supporting the proposed location?
 1. Current proposal invites soccer/lacrosse participants to be dropped off at Iris entrance due to proximity. How will traffic and parking issues along nearby streets be handled, particularly when participants of one youth game are being picked up at the same time as participants from the next one are dropped off? What is the projected vehicle count at these peak times?
 2. Noise from soccer/lacrosse is seen by many, including me, as more intrusive, shrill, and continual than that from baseball. What do your research and studies show? What are the pros and cons of swapping locations of baseball and soccer/lacrosse? Soccer/lacrosse noise for neighbors in Suburban Park would be less troublesome because the parking lot gives more distance vs. the 30 feet to neighbors in the current proposal.
2. What do your studies show about bathroom capacity required during peak usage? If the sports upgrades in Phase I indicate that increased capacity is needed, when will bathroom capacity be added? An important safety issue should be whether they are close enough to all family and youth activities for children's use.
3. The 1983 Master Plan and community input emphasize the importance of the unique natural environment of the park. How will this be preserved when so many new activities are being squeezed in? There will be trees removed, such as the lovely stand of young redwoods near the present tennis courts. What is the replacement plan? Will the 30-foot distance from Del Norte fences to soccer/lacrosse support preservation of the mature redwoods and oaks? What do arborists advise?
4. What measures will be taken to insure policies such as amplification levels, night time usage (no lighting), trail use by bicycles, and the like are observed?
5. Concerning esthetics, what is the plan for mitigation of soccer/lacrosse noise? How will neighbors be protected from errant balls? Esthetics are important, as well as effectiveness of the solution.

Sincerely,
Joan Hilse
1073 Del Norte

Carla Schoof

From: Libby Ordonez <libbyordonez@yahoo.com>
Sent: Friday, December 16, 2016 4:38 PM
To: Samuel F. Herzberg
Subject: Flood Park Comments

To Whom it May Concern,

The last thing Menlo Park residents need is to reimagine Flood Park by taking away the nice picnic areas and replacing them with noisy athletic fields and even more traffic. As a Flood Triangle resident adding a lacrosse and soccer field will only make the unbearable traffic we have now even worse. Parents coming to pick up their children will look for alternate ways to avoid the congestion and will only cause more traffic flowing in and out of the Flood Triangle neighborhood. The traffic begins at 3 PM on Ringwood and then backs up from Willow to Ringwood along Bay. A lot of the time I can't even get down my street. If new athletic fields are added to Flood Park I can't even imagine how terrible the traffic will become.

Flood Park is bustling on the weekends and the main park goers are picnickers. It makes absolutely no sense to minimize the picnic areas when that is the main draw. Flood Park is extremely unique because of this fact. There are not a lot of large parks that let many picnickers have their own sections for their gatherings. Don't we want Menlo Park to be unique.

It make me extremely mad to hear that the HISTORIC adobe was going to be restored to then hear that it was going to be removed. What happened to restoring the adobe and making it a museum of sorts. Why in the world would we get rid of a piece of history just like that! Would it kill everyone to remove it?

Finally, the changes to Flood Park would add considerably to the noise levels. I already have to put up with the freeway and the ever increasing airplane noise. Why should I have to deal with even more noise from athletic events or even an amphitheater. It just isn't fair and is not right! My neighbors already got out of town for the East Bay because of the noise. If something is not done to stop it soon, I will be joining them! I have lived in Menlo Park my entire life, but it is not the same city.

Please consider these comments. Thank you.

Sincerely,
Libby

SEQUOIA UNION HIGH SCHOOL DISTRICT

480 JAMES AVENUE, REDWOOD CITY, CALIFORNIA 94062-1098

CONSTRUCTION DEPARTMENT
TEL. (650) 369-1411 X22356
FAX (650) 366-1791

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November 17, 2016

Sam Herzberg, AICP, Senior Planner
San Mateo County Parks Department
455 County Center, 4th Floor
Redwood City, CA 94063

Dear Mr. Herzberg:

The Sequoia Union High School District is very pleased to see that the Reimage Flood Park project is moving forward and has interest in participating in this exciting process. For almost fifty years, the Menlo-Atherton High School baseball teams played all their games at Flood Park and the park was occasionally used by the school's PE classes.

Please keep the District informed of the process as it moves forward.

Sincerely yours,


Matthew Zito
Chief Facilities Officer

Carla Schoof

From: Michael Davis <mibdavis@gmail.com>
Sent: Tuesday, November 22, 2016 10:16 PM
To: Samuel F. Herzberg
Subject: Comments on Flood Park plan

Thanks to the group that worked on the Reimagine Flood Park project. The group has done a thorough job in gathering input from the community and preparing a plan that aligns with the preferences of the community.

I have a few comments on the plan:

- I'm happy to see the inclusion of various gathering places, a market structure, and a pump track -- those are nice additions.
- I'm concerned that a soccer field may bring too much traffic and noise, unless carefully controlled. I would prefer a quieter and more natural setting rather than a large grass field.
- The park is very popular for picnics. It's difficult to tell from the plan whether the amount of picnic space has increased or decreased from the current conditions. I recommend that the picnic space not be reduced from the current amount.
- I see a drawing that includes a dog being walked, so I assume dogs will be allowed, at least on the main paths. I support this idea, since many people in the surrounding areas would like to walk their dogs in the park

Thank you,
Michael Davis

Carla Schoof

From: Michelle Bui <mrbui01@hotmail.com>
Sent: Monday, December 05, 2016 6:24 PM
To: Samuel F. Herzberg
Subject: Flood Park

Hello Mr. Herzberg,

After reviewing the proposed plan for a newly designed Flood Park, while there are many positives, there are a few concerns.

The lacrosse/soccer field is positioned to close to the neighbors on Del Norte. What about positioning it at the old school attached to the back side of the park. It is my understanding the property is for sale. If not there, what about positioning it closer to the parking lot. Either of the later choices effects the neighbors less, also if in the future lights become a request, there might be a better chance of approval.

Also the amphitheater is a concern as far as noise is concerned. Especially if there is amplification.

Another concern is parking and traffic on neighborhood streets. Currently there is no parking on Del Norte and Oakwood Place 8am-8pm April-October. Unfortunately no one is enforcing the law. We would like to see no parking added to Tehema and Sonoma. There is a no left turn sign from Bay to Del Norte 7-9am, again not enforced, and cars come speeding through in the mornings. This will be a county park which will draw from a larger geographic area, especially when it involves sports. Please see to it that a nice redesign of the park, does not hurt the surrounding neighborhoods and home prices

Thank you,
Michelle Bui

Make each day your masterpiece 

Carla Schoof

From: Nettie Wijsman <nwijsman@outlook.com>
Sent: Friday, December 16, 2016 11:57 AM
To: Samuel F. Herzberg
Subject: Fw: Questions for Flood Park EIR
Attachments: Questions for EIR 12-13-16.docx; Flood Park field swap 12-16.jpeg

From: Nettie Wijsman
Sent: Thursday, December 15, 2016 11:57 PM
To: sherzberg@smc.gov
Subject: Re: Questions for Flood Park EIR

I am attaching some questions to be included in the EIR including a rough layout of another proposed plan reversing the 2 large fields with the ball park bull pen in the center of the park and the outfield close to Del Norte and Iris Ln. There will need to be some room in between the 2 fields for players to gather and for seating, but I am quit sure there should be enough room to do this. If for some reason there does not seem to be enough space, consider dropping the lacrosse portion of the soccer field, as a lacrosse field is 60 yards wide while the smallest full size soccer field is 50 yards wide. That is an additional 30 feet of space. Lacrosse was not even identified as a need by the community when the County started this process, and somehow has become a high priority item.

From a personal level, this project is of deep concern due to my health issues as I deal with chronic pain and because of this, I have extreme difficulties sleeping. They way I maintain my life is to not schedule my mornings allowing me to sleep in when I do not sleep adequately at night. I am rarely up before 9:30AM and I will sleep until 10 – 11AM when I have a difficult night. For me to stay healthy means having the ability to catch up on sleep in the morning when needed. One whistle or yell will wake me up. I already wear earplugs every night.

Nettie Wijsman
1037 Del Norte Ave

The following are quotes (with questions) from the last Flood Park Master Plan, completed in 1983. Although this Master Plan is old, I think many of the comments in the Master Plan are still applicable today.

Use Patterns

Pg 23, "Weekends bring people who arrive before noon and stay for at least a 5 hour period. When Saturday or Sunday attendance reaches about 1,800 people and a baseball doubleheader is being played, space for picnic activity is limited. The picnic areas, softball field, lawn areas and volleyball courts received intensive use throughout the high season." **How are you going to ensure that picnickers are not squeezed out of being able to use the park when baseball, soccer and lacrosse games are happening at the same time and on a frequent basis? What is the maximum occupancy projected for the park? How has the number of picnic tables/groups changed from the current Preferred Plan compared to what is used now?**

pg 23 The management objectives for Flood County Park are detailed under Resource Policy Formation, but generally include protection of the existing natural environment, while permitting use by the public for enjoyment of the site's resources. The 3d and most important component in determining allowable use intensity involves an analysis of the natural, cultural, and aesthetic resources to determine the area's physical limitations for development of facilities, and the ability of the ecosystem to withstand human impact. **How is the current plan with multiple sports fields having activities going on at the same time going to impact the current and future ecosystem?**

Pg 31 "To develop a specific management plan for the heritage tree resource:

Encourage the transition from an Oak Woodland ecology to a more tolerant ecology consisting of Oaks and more Bays, Redwoods, and other natives." **The current proposed plan is proposing cutting down a grove of Redwood trees in order to build a full size soccer/lacrosse field in its space. How is this in keeping with the transition to more ecological trees such as Redwoods? And given that trees cannot be planted near the PUC easement, how will you be able to replace the trees that will be cut down to accommodate the proposed soccer/lacrosse field?**

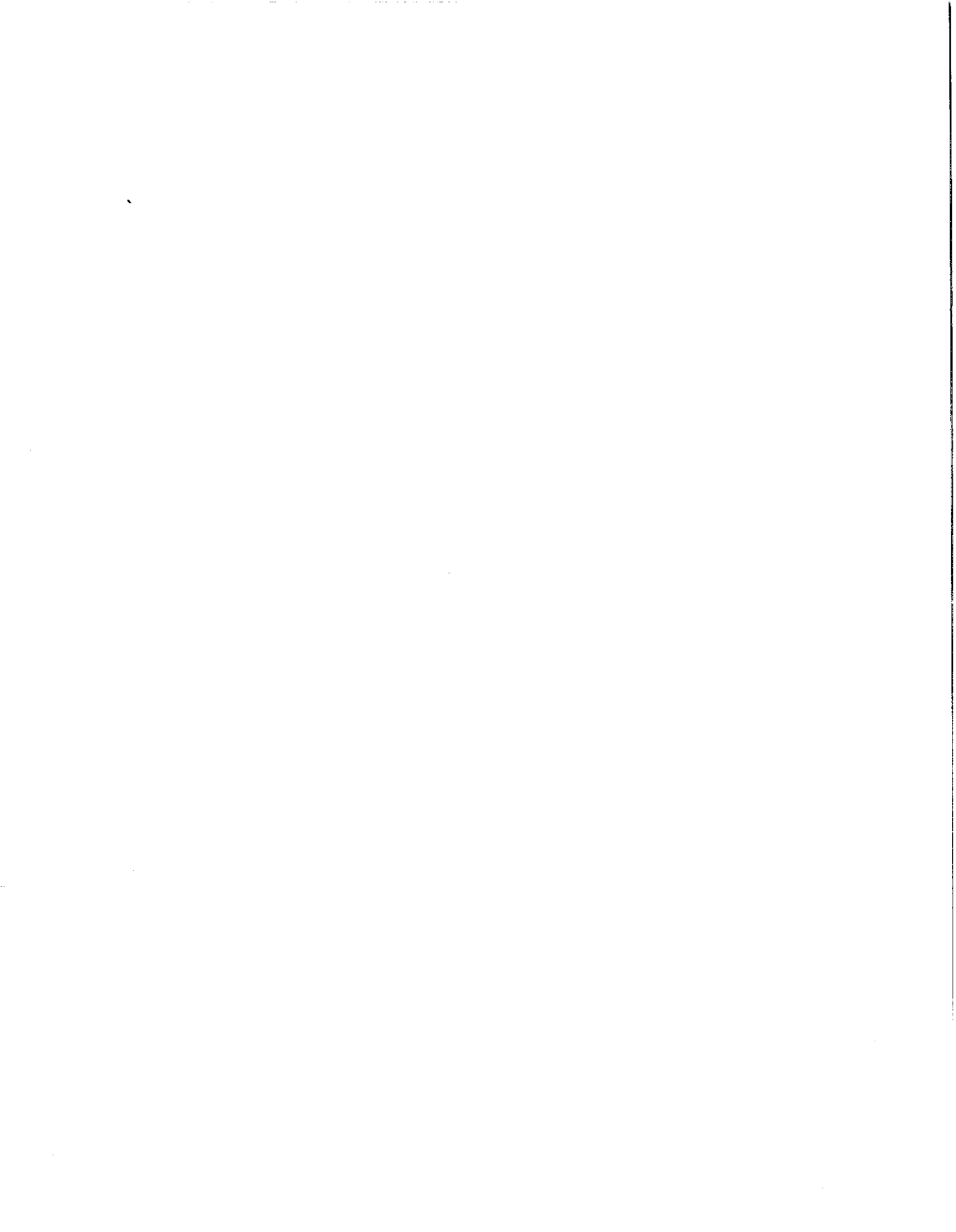
Pg 49, "Flood Park is one of the last remaining publicly owned open spaces with a considerable growth of native oaks and bays. It is believed that these trees represent some of the natural pre-existing biotic conditions prevalent in this area prior to urban development. While the species are not rare or endangered, as considered on a county-wide basis, they are endangered at Flood because of past resource management practices and the impact of heavily overuse immediately surrounding the trees". **Are there currently signs of stress to the existing Oak trees? Have the Oak trees been regenerating adequately? How is the impact of more use in**

the park going to affect the current Oak tree population and regeneration of Oak trees, since the trees have already shown stress in the past due to overuse?

Additional Questions

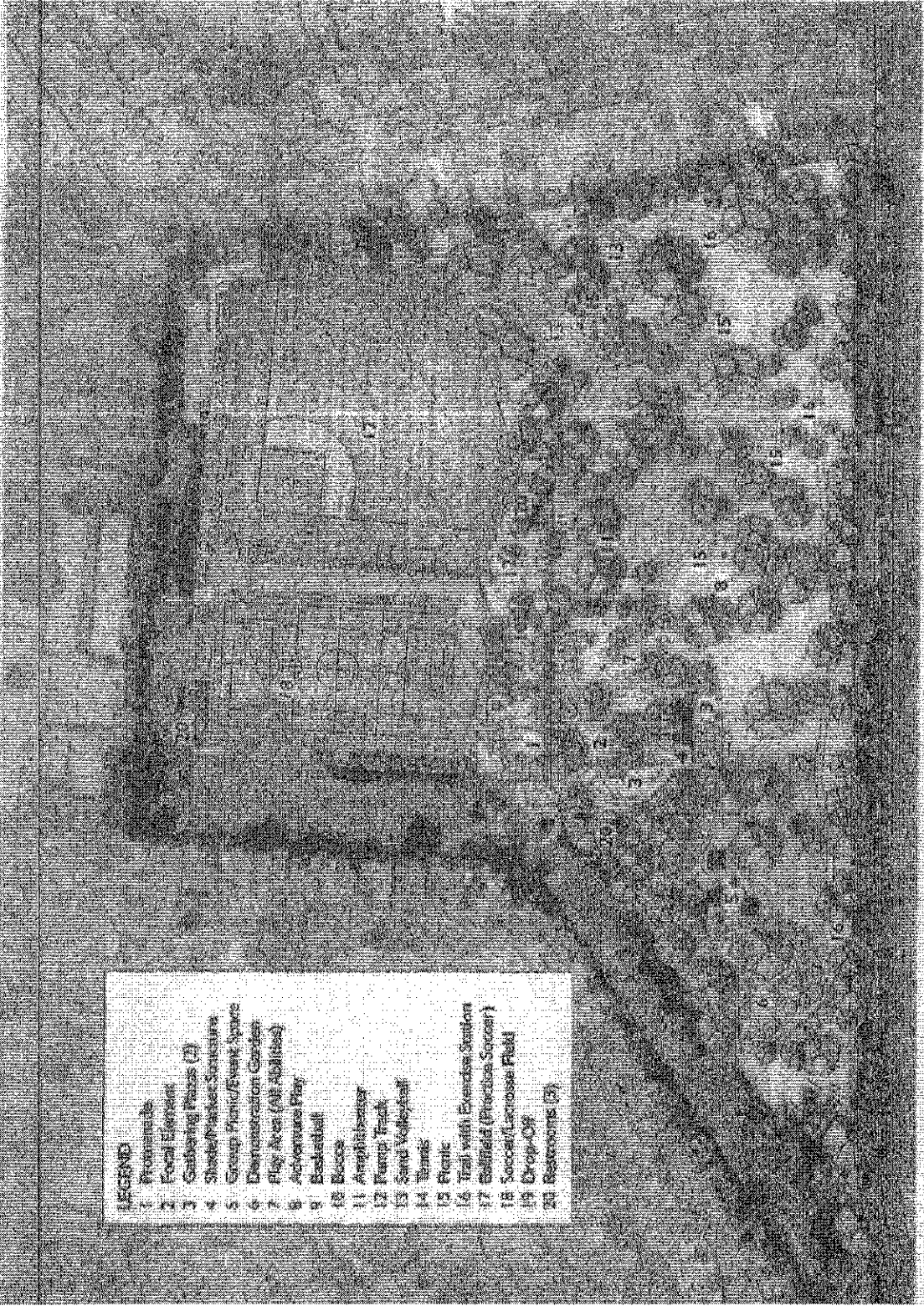
1. Noise - from soccer/lacrosse and volleyball courts being so close to residents on Del Norte Ave. and Iris Ln. How are you going to mitigate noise from ball games from sports fields and 2 volleyball courts (with spectator stands) being located only 30 feet from neighbor's yards on Del Norte Ave and Iris Ln? Additional noise will be from spectators lining up in the small 30 foot area between the field, walkway and neighbors fences. How are you going to ensure that this project is not going to negatively affect mine and other neighbor's health due to noise and the inability to sleep?
2. Noise and dust from leaf blowers – the current 'Preferred Plan" shows a walking pathway between neighbor's property lines and the edge of the current proposed field (a total space of only 30 feet). I assume leaf blowers will be keeping these pathways clean. How are you going to control dust being blown into neighbor's yards? How are you going to mitigate the noise from these leaf blowers, especially early in the morning? How are you going to ensure that dust from blowing leaves so close to mine and other neighbor's yards is not going to affect health negatively (i.e. dust allergies)?
3. Esthetics – How are you going to keep balls out of neighbors yards while also maintaining an aesthetic appeal for those neighbors that border the park? Erecting very high fences or walls or ugly green netting would be required for any sport in order to keep balls out of neighbor's yards.
4. How can you know the impact of activities proposed in phases II and III since they are projected to be many years out? How do we even know projects in phase II and III will be completed since they are not even being included in the proposed EIR? (The playground equipment and picnic areas are currently the most used areas in the park yet are not being addressed in the first phase).
5. Traffic – what will be the impact of traffic on Bay Rd., Del Norte Ave., Iris Ln. and neighboring streets in the Flood Triangle and Suburban Park with full use of the proposed plan? How will restricted parking be enforced? How will the increased traffic affect safety on our quite streets?
6. Since many of the trees are more mature, what will be the impact to existing trees be by moving pathways from their current locations to new locations further under the trees ?

7. Noise from Lacrosse games - Since the EIR is supposed to be done by March, how can you accurately assess noise from games like Lacrosse in the winter when the Lacrosse season follows a baseball season of spring, summer and fall? Even if there are some games taking place somewhere in the winter isn't it likely the attendance at games would be lower?
8. What is converting to turf going to do to the health of the redwood trees near the backstop of the current baseball field, as those trees are planted with cement surrounding them on all sides and the roots are likely getting much of their water from lawn area in the baseball field?
9. Will the turf have enough padding to not cause undue injuries?
10. As turf gets hot, will this increase the temperature in the park and surrounding neighborhood
11. How much noise will be generated if all park activities are taking place at the same time i.e. baseball game, soccer/lacrosse game, basket ball, picnics, special event?
12. How will the noise from constant ball games affect enjoyment of the park for picnic users, play ground users and other users such as walkers and Mariachi bands?
13. As there is already trash left nearly every weekend in neighbor's yards on Del Norte Ave. and Iris Ln, how is the increased use of the park going to affect the amount of trash in our neighborhood and who is going to be responsible for this?
14. How is the reduction in volleyball courts from 4 to 2 going to affect volleyball users given that the 4 existing volleyball courts are currently used frequently?
15. How will major changes in the park resulting in new sports fields being so close to neighbor's properties affect those neighbors and in turn nearby neighbor's real estate property values? How will having sports fields so close to the property line affect the length of time to sell a property or the number of offers a property might receive along with the value of the property?



Presented December 9 + 16 as Final Plan - Soccer Field
moved and enlarged

Preferred Alternative - Components



- LEGEND**
- 1 Promenade
 - 2 Focal Element
 - 3 Gathering Plaza (2)
 - 4 Shade/Pavilion Structure
 - 5 Group Picnic/Event Space
 - 6 Demonstration Garden
 - 7 Play Area (All Abilities)
 - 8 Adventure Play
 - 9 Basketball
 - 10 Bocce
 - 11 Amphitheater
 - 12 Pump Track
 - 13 Sand Volleyball
 - 14 Trails
 - 15 Picnic
 - 16 Trail with Exercise Station
 - 17 Ballfield (Parade Soccer)
 - 18 Soccer/Lacrosse Field
 - 19 Drop-Off
 - 20 Restrooms (3)

Carla Schoof

From: Nettie Wijsman <nwijsman@outlook.com>
Sent: Friday, December 16, 2016 11:57 AM
To: Samuel F. Herzberg
Subject: Fw: Questions for Flood Park EIR
Attachments: Questions for EIR 12-13-16.docx; Flood Park field swap 12-16.jpeg

From: Nettie Wijsman
Sent: Thursday, December 15, 2016 11:57 PM
To: sherzberg@smc.gov
Subject: Re: Questions for Flood Park EIR

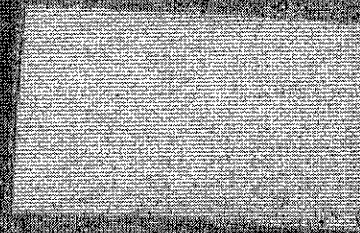
I am attaching some questions to be included in the EIR including a rough layout of another proposed plan reversing the 2 large fields with the ball park bull pen in the center of the park and the outfield close to Del Norte and Iris Ln. There will need to be some room in between the 2 fields for players to gather and for seating, but I am quit sure there should be enough room to do this. If for some reason there does not seem to be enough space, consider dropping the lacrosse portion of the soccer field, as a lacrosse field is 60 yards wide while the smallest full size soccer field is 50 yards wide. That is an additional 30 feet of space. Lacrosse was not even identified as a need by the community when the County started this process, and somehow has become a high priority item.

From a personal level, this project is of deep concern due to my health issues as I deal with chronic pain and because of this, I have extreme difficulties sleeping. The way I maintain my life is to not schedule my mornings allowing me to sleep in when I do not sleep adequately at night. I am rarely up before 9:30AM and I will sleep until 10 – 11AM when I have a difficult night. For me to stay healthy means having the ability to catch up on sleep in the morning when needed. One whistle or yell will wake me up. I already wear earplugs every night.

Nettie Wijsman
1037 Del Norte Ave

Preferred Alternative - Components

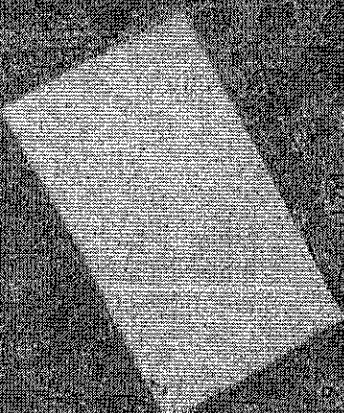
1. **CONCRETE**
2. **FOUNDATION**
3. **WALLS**
4. **ROOFING**
5. **MECHANICAL**
6. **ELECTRICAL**
7. **PLUMBING**
8. **INSULATION**
9. **GLAZING**
10. **INTERIORS**
11. **EXTERIORS**
12. **LANDSCAPE**
13. **UTILITIES**
14. **ACCESSORIES**



Preferred Alternative - Components

LEGEND

1	Environmental
2	Financial
3	Community Relations
4	US Army/Naval District
5	Public Works/County
6	State/Local Government
7	Private Industry/Other
8	Unassigned
9	Unassigned
10	Unassigned
11	Unassigned
12	Unassigned
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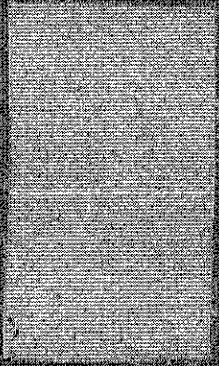


CONFIDENTIAL

CONFIDENTIAL

Preferred Alternative - Components

1. **Alternative 1**
2. **Alternative 2**
3. **Alternative 3**
4. **Alternative 4**
5. **Alternative 5**
6. **Alternative 6**
7. **Alternative 7**
8. **Alternative 8**
9. **Alternative 9**
10. **Alternative 10**
11. **Alternative 11**
12. **Alternative 12**
13. **Alternative 13**
14. **Alternative 14**
15. **Alternative 15**
16. **Alternative 16**
17. **Alternative 17**
18. **Alternative 18**
19. **Alternative 19**
20. **Alternative 20**



Carla Schoof

From: Ryan Z. Sandoval <rsandoval@gmail.com>
Sent: Monday, December 12, 2016 7:30 PM
To: Samuel F. Herzberg
Subject: Flood Park Resident Concerned about the Flood Park Development

Hello,

I am the owner of 1077 Del Norte Avenue in Menlo Park, which borders Flood Park. In fact, I am steps away from the back entrance to Flood Park.

I am very concerned about the plans to develop at Flood Park, especially the soccer field that is supposed to be built near my fence. Even as the park stands today, I have many, many people who take up all the parking on my street (especially on weekends) even though they are not permitted to park there. The police never come by and ticket, even when I call. I am very concerned that this situation will just balloon with the new park. I have to unfortunately pick up trash daily (yes, every day) that is dropped by people who park illegally.

Moreover, I am very concerned that the noise from the soccer field and the potential for netting to obstruct my views will severely decrease my property value. I saved for years for a down payment to afford Menlo Park, and that could all evaporate with this construction.

What would help is if 1) the soccer field were moved away from my property (perhaps to border Bay Road instead) and 2) the back entrance to the park is closed.

I fear without these two things that my property value will evaporate and the trash issue on my street will get much, much worse.

Will these two things be considered?

Ryan Sandoval

Carla Schoof

From: Jonathan S Mendoza <JSMendoza@sflower.org>
Sent: Tuesday, December 13, 2016 6:24 PM
To: Samuel F. Herzberg
Cc: Angela Yu; Christopher J Wong; Dina Brasil; Ellen Natesan; Irina Torrey; Jonathan Chow; Janice Levy; Joe Naras; Joanne Wilson; RosannaS Russell; Stacie Feng; Tracy Leung; Tim Ramirez
Subject: San Mateo County NOP for Flood County Park Landscape Plan DEIR - SFPUC Comments
Attachments: ProjRev_Summary_SEP_24_2014.pdf; FINAL_ProjRev_Summary_MAR_11_2016.pdf; FINAL Interim Water Pipeline Right of Way Policy.pdf; FINAL-Amended Right of Way Integrated Vegetation Management Policy.pdf

Good Afternoon Mr. Herzberg:

The San Francisco Public Utilities Commission (SFPUC) recently received a Notice of Preparation from San Mateo County (Lead Agency) for the Flood County Park Landscape Plan Draft Environmental Impact Report (DEIR). Thank you for the opportunity to comment on the scope of the DEIR.

On behalf of the SFPUC, I provide the following comments:

- Refer to the regional water system as "Hetch Hetchy Regional Water System" and to the SFPUC right-of-way as the "SFPUC right-of-way."
- Thank you for describing the SFPUC right-of-way (ROW) as owned by the City and County of San Francisco. In the DEIR, please add the following information to the Summary Description, Project Location and to the Land Use – Existing Setting/Condition sections: "The City and County of San Francisco (San Francisco), through the San Francisco Public Utilities Commission (SFPUC), owns approximately 2.3 acres of real property in fee in San Mateo County (San Francisco Property) that crosses the project location as an 80-foot wide right-of-way (ROW). The SFPUC ROW bisects the project location in an east-to-west alignment through the existing baseball field and parking lot. The San Francisco Property's primary purpose is to serve as a utility corridor which is improved by three large subsurface water transmission lines and other appurtenances. This utility corridor is for the reliable delivery of water to the SFPUC's 2.6 million customers " Note: This right-of-way is NOT an easement.
- I am attaching two SFPUC ROW policies that specify allowable and prohibited uses on the SFPUC ROW. In the land use section, please include information that the SFPUC has adopted land use policies for its ROW. Generally, one of the CEQA thresholds includes analyzing the project for "conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to, the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect..." The SFPUC policies are in place to avoid any potential impacts to SFPUC infrastructure and/or water customers. In general, proposals have the potential to conflict with SFPUC land use policies so the proposal should be analyzed in the DEIR with relation to the SFPUC's existing ROW policies.
- Delineate the SFPUC ROW in any DEIR figures and/or maps.

As you are aware, San Mateo County Parks Department presented proposed Flood County Park improvements at the September 2014 Project Review Committee (committee) meeting followed by an updated proposal at the March 2016 committee meeting. For your reference, I am including the meeting summaries for those two meetings. At the March 2016 meeting, the committee requested that San Mateo County Parks Department arrange for further Project Review when the Flood Park proposal is at the 35% design phase milestone. Please contact me with an updated project description and 35% project plans when they are available to continue the review process. I will schedule you for the next available meeting.

As a friendly reminder, when submitting the updated proposal, please incorporate the following committee feedback into your proposal (additional details in the March 2016 Project Review Committee meeting summary):

- The following are prohibited in the SFPUC ROW: Lighting poles or fence posts; Utilities placed parallel to the BDPLs; Structures and fixtures within 20 feet of the edge of the pipelines (such as poles for basketball hoops); Vegetation within 10 feet of the pipeline risers and manholes; Trees; Tire crumbles (used with artificial turf);
- Any irrigation that is parallel to the BDPLs must be 1.5 inches or less in diameter;
- Any utilities or conduit crossing the pipelines must maintain 12-inches of vertical clearance with the BDPLs;
- The pipeline(s) need an additional 6 inches of cover over the ball fields;
- Finally, San Mateo County must execute an updated revocable license before any work in the SFPUC ROW can proceed.

Please feel free to contact me if you have any questions.

Thank you for your time and attention.

Regards,

Jonathan S. Mendoza
Land and Resources Planner
Natural Resources and Lands Management Division
San Francisco Public Utilities Commission
1657 Rollins Road
Burlingame, CA 94010
O: 650.652.3215 (Mondays and Fridays)
C: 415.770.1997 (Tuesdays and Thursdays)
F: 650.652.3219
E: jsmendoza@sfgwater.org
W: <http://www.sfgwater.org/ProjectReview>

NOTE: I am out of the office on Wednesdays



Hetch Hetchy Regional Water System

Services of the San Francisco Public Utilities Commission
Natural Resources and Lands Management Division

Date: September 29, 2014

To: **Project Review Committee:**

Natural Resources and Lands Management Division: Steve Apperson, Jim Avant, Dave Baker, Jason Bielski, Guido Ciardi, Rick Duffey, John Fournet, Jane Herman, Tim Koopmann, Krysten Laine, Diane Livia, Jeremy Lukins, Joe Naras, Ellen Natesan, Emily Read, Lori Schectel, Cynthia Servetnick, Casey Sondgeroth and Joanne Wilson

Water Supply and Treatment Division: Jonathan Chow, Colm Conefrey, Stacie Feng, Jim Heppert, Tony Mazzola, Chris Nelson

Real Estate Services: Rosanna Russell, Tony Bardo, Daisy Deocareza, Tony Durkee, Shari Geller, Chester Huie, Janice Levy, Brian Morelli, and Thayer Mullins

Water Quality Bureau: Jackie Cho

Bureau of Environmental Management: Brett Becker, Kelly Capone, Sally Morgan, Barry Pearl, Matthew Weinand and YinLan Zhang

City Attorney's Office: Hazel Brandt and Josh Milstein

Cc: **SFPUC:** Robin Breuer, David Briggs, Chris Nelson, Debbie Craven-Green, Andrew DeGraca, Ed Forner, Craig Freeman, Karen Frye, Maria Garcia, Susan Hou, Annie Li, Greg Lyman, Alan Johanson, Scott MacPherson, Tasso Mavroudis, Joe Ortiz, Barry Pearl, Tim Ramirez, Kathe Scott, Carla Schultheis, Bles Simon, Irina Torrey, Rizal Villareal, and Ravi Krishnaiah

City Planning (Environmental Planning): Chris Kern

From: Joanne Wilson, Senior Land and Resources Planner
jwilson@sfwater.org; (650) 652-3205

Subject: **September 24, 2014 Project Review Meeting Agenda**
10:00 a.m. – 12:00 p.m.
1657 Rollins Road, Burlingame, Large Conference Room

Participants: Joanne Wilson, Dave Baker and Neal Fujita (SFPUC-NRLMD); Stacie Feng and John Chow (SFPUC-WSTD Land Engineering); Janice Levy and Erica Schlemer (SFPUC-RES); Eric Huang, Fan Wen, Allen Zeng, and Bookem Wade (Millbrae Radio Inc.); Mike Farinsla, William Chung, and Angela Deiana (PG&E); Rob Witthaus (Garcia and Associates); Steve Kraemer (SMCO)

Project Review Meeting Schedule for 2014

Meetings are usually held on the 4th Wednesday and 2nd Friday of each month and begin at 10:00 a.m. Meetings are generally located at 1657 Rollins Road, Burlingame (Large Conference Room).

October 10, 2014
October 22, 2014
November 7, 2014
November 19, 2014
December 5, 2014
December 17, 2014

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Natural Resources and Lands Management Division

NOTE TO APPLICANTS SEEKING A REVOCABLE LICENSE, LEASE, OR OTHER SERVICE FROM SFPUC REAL ESTATE SERVICES: *The SFPUC provides three essential 24/7 service utilities: water, wastewater and power to customers throughout the Bay Area. Our mission is to provide customers with the highest quality and effective service in a sustainable, professional and financially sound manner. Our service extends beyond the City and County of San Francisco and includes seven other counties.*

Due to staffing issues in the Real Estate Services Division (RES), RES has constrained resources and is focusing on projects critical to our core infrastructure mission at the present time. Therefore, we appreciate your patience in our response to your company's project application.

1) Case No.	Project	Applicant/Project Manager
14.09-PN36.00	Millbrae Radio FM Antenna Golf Course Drive, Peninsula Watershed	Fan Wen (Millbrae Radio Inc.)

The proposal is to install a low power FM radio station on the Peninsula Watershed east of Golf Course Drive adjacent to a fence separating I-280 from the golf course. The proposed low power FM radio station licensed by the FCC would provide public radio for the communities of Millbrae, Burlingame, and Hillsborough. The proposed radio station footprint would be approximately 6 feet by 6 feet and would consist of a 75-foot tall wood or metal lattice pole (set into a 3 foot to 10 foot deep hole, then filled with concrete to create a 6-foot by 6-foot concrete pad) within a small metal box-like enclosure that would house the low power FM transmitter and a computer. The 75-foot tall stand-alone utility pole would be installed with a low power broadcast antenna atop this pole. A cable would connect the antenna to the transmitter at the base of the pole. The project also includes a power supply to the pole using an overhead line extending approximately 20 feet from an existing PG&E pole.

The Peninsula Watershed Management Plan includes the following policy: **Policy WA9:** *Require that new communication facilities (e.g., antennae, satellite dishes, cell towers, etc.) proposed on the watershed which require open and unobstructed sites be sited to minimize the impact to visual resources and wherever possible be co-located with existing facilities. If new facilities require additional locations, require that watershed studies be conducted to minimize, eliminate, or conceal the violations of scenic values.*

Modifications to the proposal to make it compatible with the Peninsula Watershed Management Plan were discussed, including the elimination of the new 75-foot tall pole and co-locating the radio antenna on a nearby PG&E transmission tower. In addition, overhead lines could be eliminated by attaching a solar panel.

Construction equipment will include cranes, a pickup truck, a backhoe loader and a bucket truck. Construction would be completed in one day using a crew of five. The antenna and cabling will be pre-installed off site.

Follow-up:

- 1) The project sponsor will provide a revised drawing showing the existing PG&E towers that could be suitable for co-location of the proposed antenna and other equipment (contact Joanne Wilson, Senior Land and Resources Planner, at jwilson@sfwater.org or (650) 652-3205). **[Update: The revised drawing was provided as requested.]**
- 2) Joanne Wilson will contact the real estate office at PG&E to discuss the possible co-location of the proposed radio equipment on an existing PG&E transmission tower. **[Update: Joanne Wilson contacted PG&E; the applicant was referred to the PG&E Wireless Division (contact David Duncan, PG&E, at (415) 971-0994.)]**
- 3) Joanne Wilson will ask for comments on the proposal from the Peninsula Watershed Manager, Joe Naras. **[Update: The Peninsula Watershed Manager commented that the proposal must adhere to SFPUC policy WA9.]**

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- 4) The project sponsor will coordinate with SFPUC Bureau of Environmental Management (BEM) regarding environmental review under the California Environmental Quality Act or CEQA (contact Irina Torrey, BEM Manager, at itorrey@sfgwater.org or (415) 554-3232) and, if the proposed project is approved, will work with SFPUC Real Estate Services to obtain a real estate agreement for the proposed project (contact Janice Levy, Administrative Analyst, at jlevy@sfgwater.org or (415) 554-1821).
- 5) If the proposed project is approved, the project sponsor will contact SFPUC Millbrae Dispatch at (650) 872-5900 at least 24 hours prior to commencing work on the Peninsula Watershed.

2) Case No.	Project	Applicant/Project Manager
14.02-AL02.01	PG&E Completion of the Niles Canyon Idle Pole Removal Project (Jarvis 1111 Line), Alameda Watershed	Angela Deiana (PG&E)

The proposal is the complete removal of eight existing PG&E electric distribution poles from SFPUC property along Niles Canyon Road. The wood poles are located east and south of the intersection with Palomares Road. The poles are being removed because the PG&E Jarvis 1111 12kV circuit is out of service and the poles are idle. Vegetation clearing to provide access for work crews and equipment (bucket truck, line truck, and pick-up truck) is proposed for two pole removal sites situated approximately 50 feet from Niles Canyon Road. The remaining six poles are accessible from the paved surface of Niles Canyon Road and vegetation pruning, if any, will be limited to a small area immediately surrounding the poles. PG&E has a revocable permit issued by the SFPUC which authorizes construction and maintenance of the overhead 12kV distribution line and the eight supporting wood poles and anchors.

PG&E initiated clearing vegetation along the approximately 20 foot by 100 foot overland access route and removal of the two off-road wood poles during the week of February 17, 2014. Vegetation clearing was completed and one pole was removed before the SFPUC asked that the work stop pending Project Review. Pole removal efforts were immediately suspended. PG&E attended the SFPUC Project Review Meeting on February 26, 2014. SFPUC issued a Certificate of Completion of Project Review for installation of emergency erosion control measures where vegetation was cleared on February 26, 2014. As follow-up to the February Project Review meeting, PG&E was asked to complete a review of constructability, land rights, and environmental constraints and submit an Application for Project Review to discuss the results with the Project Review Committee. To that end, PG&E prepared a biological constraints review that analyzed the potential for impacts to biological and aquatic resources as a result of construction completed to date as well as remaining construction. PG&E will implement standard construction measures identified in their biological constraints review to ensure that removal of the poles does not impact sensitive biological or aquatic resources.

PG&E proposes to remove the poles as soon as possible and the work would be completed in less than 2 weeks.

Follow-Up:

- 1) Joanne Wilson will provide a copy of the Project Review certificate for the installation of emergency erosion control measures (dated February 26, 2014) to Janice Levy in SFPUC Real Estate Services. **[Update: Certificate located by RES staff.]**
- 2) PG&E will verify that Pole No. 8 has been removed completely, or if it has not, take steps to remove the pole's base completely.
- 3) PG&E will use a backhoe to flatten out the piles of vegetative debris that was spread earlier to reduce erosion and run-off during the rainy season. This work is to be coordinated with the SFPUC NRLMD Watershed Forester (contact Dave Baker at dbaker@sfgwater.org or (650) 652-3202).
- 4) PG&E will contact the SFPUC NRLMD Watershed Forester 24 hours in advance of work to confirm that conditions are suitable for construction (contact Dave Baker, Watershed Forester, at dbaker@sfgwater.org or (650) 652-3202). In addition, PG&E will submit fire prevention measures, particularly for any hot work (e.g. welding) to the NRLMD Watershed Forester for review and approval. During construction, PG&E or its contractor will contact the National Weather Service daily to confirm that local weather conditions are

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suitable for construction activity. PG&E will cease all construction activities during red flag days (high fire hazard periods) or if directed to do so by the NRLMD Watershed Forester.

- 5) PG&E will notify Millbrae Dispatch at (650) 872-5900 at least 24 hours prior to commencing work and each time the contractor enters and leaves the SFPUC Alameda Watershed property.
- 6) When contacting the Underground Alert System (USA), PG&E should state that the work is being coordinated with SFPUC Natural Resources Division.
- 7) SFPUC Real Estate Services (Janice Levy) will issue a consent letter authorizing the work under the existing 1965 permit.
- 8) PG&E will obtain an Access Permit for authorization for the proposed work from the Access Permit manager in the Natural Resources Division (contact Joe Naras, Peninsula Watershed Manager, at jnaras@sfgwater.org or (650) 652-3209).
- 8) After PG&E has removed its poles, SFPUC Real Estate Services will revoke the 1965 permit because it will no longer be needed (contact Janice Levy, Administrative Analyst, at jlevy@sfgwater.org or (415) 554-1821).
- 9) PG&E will contact the Alameda Watershed Manager if keys to SFPUC gates are needed to perform this work (contact Neal Fujita at nfujita@sfgwater.org or (925) 862-5516).

3) Case No.	Project	Applicant/Project Manager
14.09-RW37.00	SMCO Flood Park, 215 Bay Road, Menlo Park	Steve Kraemer (SMCO Parks)

The proposal is to improve the existing baseball field at Flood County Park (215 Bay Road, Menlo Park) which traverses the SFPUC ROW. This field has not been in use since the SFPUC construction project on its ROW. The baseball outfield is located on SFPUC ROW over Bay Division Pipeline Nos. 1, 2 and 5 within the 21-acre multi-use park. The SFPUC ROW at this location is owned in fee.

The field surface will be graded after breaking up soil with a potential depth of 4 inches. A 3-inch layer of rock will be laid down, followed by artificial turf. The existing irrigation system will be abandoned in place. Equipment will include a tractor/loader and pick-up truck. San Mateo County Parks wants to begin the project in fall 2014 when contractors are readily available.

There was a discussion of a future proposal to install field lights. The light standards are not allowed within the SFPUC ROW; but electrical conduit could be considered.

Follow-Up:

- 1) San Mateo County Parks will coordinate with SFPUC Bureau of Environmental Management (BEM) regarding environmental review under the California Environmental Quality Act or CEQA (contact Irina Torrey, BEM Manager, at itorrey@sfgwater.org or (415) 554-3232) and Real Estate Services to enter into a new revocable license for the use of SFPUC ROW for recreational purposes (contact Janice Levy, Administrative Analyst, at jlevy@sfgwater.org or (415) 554-1821).
- 2) SFPUC WSTD Land Engineering will check to see if there is a current record of the depth of soil covering the three water transmission pipelines at this location (contact Stacie Feng, Associate Engineer, at sfeng@sfgwater.org or (650) 871-2037). If it is necessary to determine the depth of the 3 water transmission pipelines, San Mateo County Parks will obtain a consent letter from SFPUC WSTD Land Engineering to conduct potholing (contact Stacie Feng, Associate Engineer, at sfeng@sfgwater.org or (650) 871-2037).
- 3) San Mateo County Parks will send a letter to SFPUC WSTD Land Engineering requesting a copy of the ROW map for this location showing the three water transmission pipelines and the property boundary (contact Jonathan Chow, Principal Engineer, at jchow@sfgwater.org or (650) 871-2016).
- 4) San Mateo County Parks will provide an 11 ½ - by 17-inch engineering drawing showing the existing SFPUC water transmission pipelines, the property lines, and the proposed work to SFPUC WSTD Land

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Engineering for review and approval (contact Stacie Feng, Associate Engineer, at sfeng@sfgwater.org or (650) 871-2037).

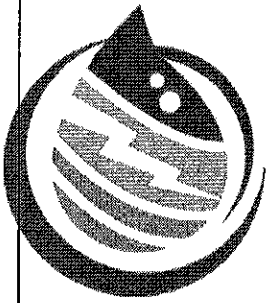
- 5) If the electrical conduit associated with the proposed field lighting crosses through the SFPUC ROW, San Mateo County Parks will need to provide engineering drawings to SFPUC WSTD Land Engineering for review and approval (contact Stacie Feng, Associate Engineer, at sfeng@sfgwater.org or (650) 871-2037) and coordinate with SFPUC Real Estate Services to amend the new revocable license (contact Janice Levy, Administrative Analyst, at jlevy@sfgwater.org or (415) 554-1821).
- 6) San Mateo County Parks will contact SFPUC Millbrae Dispatch at (650) 872-5900 at least 24 hours prior to commencing work.

4) Case No.	Project	Applicant/Project Manager
14.09-PN39.00	SMCO Ralston Bike Path Asphalt Overlay and Fence Repair, Peninsula Watershed	Steve Kraemer (SMCO Parks)

The proposal is to pave the existing Ralston Bike path on the Peninsula Watershed with an asphalt overlay. The existing bike path on the Peninsula Watershed extends approximately 0.75 miles from Ralston Avenue to Canada Road. The proposed work would consist of scraping both shoulders of the pathway, removing weeds in existing cracks and filling the cracks before overlaying asphalt. The asphalt overlay would consist of 1.5 inch depth of ¾ inch asphalt rock over the existing foot print. San Mateo County Parks will issue a press release informing the public of a one week closure of the trail to complete the work. Repair of the existing fence (wood posts and hog wire) would start after the asphalt was completed.

Follow-up:

- 1) SFPUC Real Estate Services will research whether the existing bike path is authorized through an easement or a revocable easement. If there is an existing easement, then San Mateo County Parks will obtain a consent letter from Real Estate Services to perform this work. **[Update: Real Estate Services located the existing easement. Following approval of the proposed plans by the Peninsula Watershed Manager, Joe Naras (contact jnaras@sfgwater.org or (650) 652-3209) RES will issue a consent letter to San Mateo County Parks for the proposed work (contact Janice Levy, Administrative Analyst, at jlevy@sfgwater.org or (415) 554-1821). .**
- 2) When performing the proposed fence repair work, San Mateo County Parks will repair or replace the fence in small segments in order to maintain security.
- 3) San Mateo County Parks will contact SFPUC Millbrae Dispatch at (650) 872-5900 at least 24 hours prior to commencing work.



Hetch Hetchy Regional Water System

Services of the San Francisco Public Utilities Commission

SFPUC Interim Water Pipeline Right of Way Use Policy for San Mateo, Santa Clara, and Alameda Counties

Approved January 13, 2015

by

SFPUC Resolution No. 15-0014

as an amendment to the SFPUC Real Estate Guidelines

SFPUC Water Pipeline Right of Way Use Policy for San Mateo, Santa Clara, and Alameda Counties

As part of its utility system, the San Francisco Public Utilities Commission (SFPUC) operates and maintains hundreds of miles of water pipelines. The SFPUC provides for public use on its water pipeline property or right of way (ROW) throughout Alameda, Santa Clara, and San Mateo counties consistent with our existing plans and policies. The following controls will help inform how and in which instances the ROW can serve the needs of third parties—including public agencies, private parties, nonprofit organizations, and developers—seeking to provide recreational and other use opportunities to local communities.

Primarily, SFPUC land is used to deliver high quality, efficient and reliable water, power, and sewer services in a manner that is inclusive of environmental and community interests, and that sustains the resources entrusted to our care. The SFPUC's utmost priority is maintaining the safety and security of the pipelines that run underneath the ROW.

Through our formal Project Review and Land Use Application and Project Review process, we may permit a secondary use on the ROW if it benefits the SFPUC, is consistent with our mission and policies, and does not in any way interfere with, endanger, or damage the SFPUC's current or future operations, security or facilities.¹ No secondary use of SFPUC land is permitted without the SFPUC's consent.

These controls rely on and reference several existing SFPUC policies, which should be read when noted in the document. Being mindful of these policies while planning a proposed use and submitting an application will ease the process for both the applicant and the SFPUC. These controls are subject to change over time and additional requirements and restrictions may apply depending on the project.

The SFPUC typically issues five-year revocable licenses for use of our property, with a form of rent and insurance required upon signing.²

Note: The project proponent is referred to as the "Applicant" until the license agreement is signed, at which point the project proponent is referred to as the "Licensee."

¹ SFPUC Guidelines for the Real Estate Services Division, Section 2.0.

² SFPUC Guidelines for the Real Estate Services Division, Section 3.3.

I. *Land Use, Structures, and Compliance with Law*

The following tenets govern the specifics of land use, structures, and accessibility for a project. Each proposal will still be subject to SFPUC approval on a case-by-case basis.

- A. SFPUC Policies. The Applicant's proposed use must conform to policies approved by the SFPUC's Commission, such as the SFPUC's Land Use Framework (<http://sfwater.org/index.aspx?page=586>).
- B. Americans with Disabilities Act Compliance. The Applicant must demonstrate that a Certified Access Specialist (CASp) has reviewed and approved its design and plans to confirm that they meet all applicable accessibility requirements.
- C. Environmental Regulations. The SFPUC's issuance of a revocable license for use of the ROW is subject to compliance with the California Environmental Quality Act (CEQA). The Applicant is responsible for assessing the potential environmental impacts under CEQA of its proposed use of the ROW. The SFPUC must be named as a Responsible Agency on any CEQA document prepared for the License Area. In addition, the Applicant shall provide to SFPUC a copy of the approved CEQA document prepared by the Applicant, the certification date, and documentation of the formal approval and adoption of CEQA findings by the CEQA lead agency. The SFPUC will not issue a license for the use of the ROW until CEQA review and approval is complete.
- D. Crossover and Other Reserved Rights. For a ROW parcel that bisects a third party's land, the Applicant's proposed use must not inhibit that party's ability to cross the ROW. The Applicant must demonstrate any adjoining owner with crossover or other reserved rights approves of the proposed recreational use and that the use does not impinge on any reserved rights.
- E. Width. The License Area must span the entire width of the ROW.
 - *For example, the SFPUC will not allow a 10-foot wide trail license on a ROW parcel that is 60 feet wide.*
- F. Structures. Structures on the ROW are generally prohibited. The Licensee shall not construct or place any structure or improvement in, on, under or about the entire License Area that requires excavation, bored footings or concrete pads that are greater than six inches deep.
 - i. Structures such as benches and picnic tables that require shallow (four to six inches deep) cement pads or footings are generally permitted on the ROW. No such structure may be placed directly on top of a pipeline or within 20 feet of the edge of a pipeline.
 - ii. The SFPUC will determine the permitted weight of structures on a case-by-case basis.

- *When the SFPUC performs maintenance on its pipelines, structures of significant weight and/or those that require footings deeper than six inches are very difficult and time-consuming to move and can pose a safety hazard to the pipelines. The longer it takes the SFPUC to reach the pipeline in an emergency, the more damage that can occur.*

- G. Paving Materials. Permitted trails or walkways should be paved with materials that both reduce erosion and stormwater runoff (e.g., permeable pavers).
- H. License Area Boundary Marking. The License Area's boundaries should be clearly marked by landscaping or fencing, with the aim to prevent encroachments.
- I. Fences and Gates. Any fence along the ROW boundary must be of chain-link or wooden construction with viewing access to the ROW. The fence must include a gate that allows SFPUC access to the ROW.³ Any gate must be of chain-link construction and at least 12 feet wide with a minimum 6-foot vertical clearance.

II. ***Types of Recreational Use***

Based on our past experience and research, the SFPUC will allow simple parks without play structures, community gardens and limited trails.

- A. Fulfilling an Open Space Requirement. An applicant may not use the ROW to fulfill a development's open space, setback, emergency access or other requirements.⁴ In cases where a public agency has received consideration for use of SFPUC land from a third party, such as a developer, the SFPUC may allow such recreational use if the public agency applicant pays full Fair Market Rent.
- B. Trail Segments. At this time, the SFPUC will consider trail proposals when a multi-jurisdictional entity presents a plan to incorporate specific ROW parcels into a fully connected trail. Licensed trail segments next to unlicensed parcels may create a trail corridor that poses liability to the SFPUC. The SFPUC will only consider trail proposals where the trail would not continue onto, or encourage entry onto, another ROW parcel without a trail and the trail otherwise meet all SFPUC license requirements.

III. ***Utilities***

- A. Costs. The Licensee is responsible for all costs associated with use of utilities on the License Area.

³ SFPUC Right of Way Requirements.

⁴ SFPUC Guidelines for the Real Estate Services Division, Section 2.0.

- B. Placement. No utilities may be installed on the ROW running parallel to the SFPUC's pipelines, above or below grade.⁵ With SFPUC approval, utilities may run perpendicular to the pipelines.
- C. Lights. The Licensee shall not install any light fixtures on the ROW that require electrical conduits running parallel to the pipelines. With SFPUC approval, conduits may run perpendicular to and/or across the pipelines.
- Any lighting shall have shielding to prevent spill over onto adjacent properties.
- D. Electricity. Licensees shall purchase all electricity from the SFPUC at the SFPUC's prevailing rates for comparable types of electrical load, so long as such electricity is reasonably available for the Licensee's needs.

IV. Vegetation

A. The Applicant shall refer to the SFPUC Integrated Vegetation Management Policy for the *minimum* requirements concerning types of vegetation and planting. (<http://www.sfwater.org/index.aspx?page=431>.) The Licensee is responsible for all vegetation maintenance and removal.

B. The Applicant shall submit a Planting Plan as part of its application.

(Community garden applicants should refer to Section VII.C for separate instructions.)

- i. The Planting Plan should include a layout of vegetation placement (grouped by hydrozone) and sources of irrigation, as well as a list of intended types of vegetation. The SFPUC will provide an area drawing including pipelines and facilities upon request.
- ii. The Applicant shall also identify the nursery(ies) supplying plant stock and provide evidence that each nursery supplier uses techniques to reduce the risk of plant pathogens, such as *Phytophthora ramorum*.

V. Measures to Promote Water Efficiency⁶

A. The Licensee shall maintain landscaping to ensure water use efficiency.

B. The Licensee shall choose and arrange plants in a manner best suited to the site's climate, soil, sun exposure, wildfire susceptibility and other factors. Plants with similar water needs must be grouped within an area controlled by a single irrigation valve

⁵ SFPUC Land Engineering Requirements.

⁶ SFPUC Rules and Regulations Governing Water Service to Customers, Section F.

- C. Turf is not allowed on slopes greater than 25 percent.
- D. The SFPUC encourages the use of local native plant species in order to reduce water use and promote wildlife habitat.
- E. Recycled Water. Irrigation systems shall use recycled water if recycled water meeting all public health codes and standards is available and will be available for the foreseeable future.
- F. Irrigation Water Runoff Prevention. For landscaped areas of any size, water runoff leaving the landscaped area due to low head drainage, overspray, broken irrigation hardware, or other similar conditions where water flows onto adjacent property, walks, roadways, parking lots, structures, or non-irrigated areas, is prohibited.

VI. **Other Requirements**

- A. Financial Stability. The SFPUC requires municipalities or other established organizations with a stable fiscal history as Licensees.
 - i. Applicants must also demonstrate sufficient financial backing to pay rent, maintain the License Area, and fulfill other license obligations over the license term.
- B. Smaller, community-based organizations without 501(c)(3) classifications must partner with a 501(c)(3) classified organization or any other entity through which it can secure funding for the License Area over the license term. Maintenance. The Licensee must maintain the License Area in a clean and sightly condition at its sole cost.⁷ Maintenance includes, but is not limited to, regular weed abatement, mowing, and removing graffiti, dumping, and trash.
- C. Mitigation and Restoration. The Licensee will be responsible, at its sole cost, for removing and replacing any recreational improvements in order to accommodate planned or emergency maintenance, repairs, replacements, or projects done by or on behalf of the SFPUC. If the Licensee refuses to remove its improvements, SFPUC will remove the improvements at the Licensee's sole expense without any obligation to replace them.
- D. Encroachments. The Licensee will be solely responsible for removing any encroachments on the License Area. An encroachment is any improvement on SFPUC property not approved by the SFPUC. Please read the SFPUC ROW Encroachment Policy for specific requirements. If the Licensee fails to remove encroachments, the SFPUC will remove them at Licensee's sole expense. The Licensee must regularly patrol the License Area to spot encroachments and remove them at an early stage.

⁷ SFPUC Framework for Land Management and Use.

E. Point of Contact. The Licensee will identify a point of contact (name, position title, phone number, and address) to serve as the liaison between the Licensee, the local community, and the SFPUC regarding the License Agreement and the License Area. In the event that the point of contact changes, the Licensee shall immediately provide the SFPUC with the new contact information. Once the License Term commences, the point of contact shall inform local community members to direct any maintenance requests to him or her. In the event that local community members contact the SFPUC with such requests, the SFPUC will redirect any requests or complaints to the point of contact.

F. Community Outreach.

i. Following an initial intake conversation with the SFPUC, the Applicant shall provide a Community Outreach Plan for SFPUC approval. This Plan shall include the following information:

1. Identification of key stakeholders to whom the Applicant will contact and/or ask for input, along with their contact information;
2. A description of the Applicant's outreach strategy, tactics, and materials
3. A timeline of outreach (emails/letters mailing date, meetings, etc.); and
4. A description of how the Applicant will incorporate feedback into its proposal.

ii. The Applicant shall conduct outreach for the project at its sole cost and shall keep the SFPUC apprised of any issues arising during outreach.

iii. During outreach, the Applicant shall indicate that it in no way represents the SFPUC.

G. Signage. The SFPUC will provide, at Licensee's cost, a small sign featuring the SFPUC logo and text indicating SFPUC ownership of the License Area at each entrance. In addition, the Licensee will install, at its sole cost, an accompanying sign at each entrance to the License Area notifying visitors to contact the organization's point of contact and provide a current telephone number in case the visitors have any issues. The SFPUC must approve the design and placement of the Licensee's sign.

VII. Community Gardens

The following requirements also apply to community garden sites. As with all projects, the details of the operation of a particular community garden are approved on a case-by-case basis.

- A. The Applicant must demonstrate stable funding. The Applicant must provide information about grants received, pending grants, and any ongoing foundational support.
- B. The Applicant must have an established history and experience in managing urban agriculture or community gardening projects. Alternatively, the Applicant may demonstrate a formal partnership with an organization or agency with an established history and experience in managing urban agriculture or community gardening projects
- C. During the Project Review process, the Applicant shall submit a Community Garden Planting Plan that depicts the proposed License Area with individual plot and planter box placements, landscaping, and a general list of crops that may be grown in the garden.
- D. The Applicant shall designate a Garden Manager to oversee day-to-day needs and serve as a liaison between the SFPUC and garden plot holders. The Garden Manager may be distinct from the point of contact, see Section VI.E.
- E. The Licensee must ensure that the Garden Manager informs plot holders about the potential for and responsibilities related to SFPUC repairs or emergency maintenance on the License Area. In such circumstances, the SFPUC is not liable for the removal and replacement of any features on the License Area or the costs associated with such removal and replacement.
- F. The Licensee must conduct all gardening within planter boxes with attached bottoms that allow for easy removal without damaging the crops.



Hetch Hetchy Regional Water System

Services of the San Francisco Public Utilities Commission

Natural Resources and Lands Management Division

Date: **March 31, 2016**

To: **Project Review Committee:**

Natural Resources and Lands Management Division (NRLMD): Dave Baker, Jason Bielski, Guido Ciardi, Rick Duffey, John Fournet, Jane Herman, Tim Koopmann, Krysten Laine, Diane Livia, Jeremy Lukins, Jonathan Mendoza, Joe Naras, Ellen Natesan, Emily Read, Casey Sondgeroth, Kathleen Swanson, Joanne Wilson and Tina Wuslich

Water Supply and Treatment Division (WSTD): Jonathan Chow, Colm Conefrey, Stacie Feng, Jim Heppert, Tracy Leung, Tony Mazzola, and Chris Nelson

Real Estate Services (RES): Rosanna Russell, Tony Bardo, Tony Durkee, Chester Huie, Brian Morelli, Dina Brasil, Bem Andzenge and Jamin Barnes

Water Quality Bureau (WQB): Jackie Cho

Bureau of Environmental Management (BEM): Brett Becker, Kelly Capone, Sally Morgan, Barry Pearl, Matthew Weinand and YinLan Zhang

City Attorney's Office: Hazel Brandt, Josh Milstein, Carolyn Stein and Richard Handel

Cc: **SFPUC**: Robin Breuer, David Briggs, Chris Nelson, Debbie Craven-Green, Andrew DeGraca, Ed Forner, Karen Frye, Maria Garcia, Susan Hou, Annie Li, Greg Lyman, Alan Johanson, Scott MacPherson, Joe Ortiz, Barry Pearl, Tim Ramirez, Brian Sak, Carla Schultheis, Bles Simon, Irina Torrey, Rizal Villareal, Mia Ingolia, Scott Simono, and Surinderjeet Bajwa

San Francisco City Planning (Environmental Planning): Chris Kern

From: **Jonathan S. Mendoza, Land and Resources Planner**
jsmendoza@sfgwater.org | (415) 770-1997 or (650) 652-3215

Subject: **March 11, 2016 Project Review Meeting Summary**
10:00 a.m. – 12:00 p.m.
1657 Rollins Road, Burlingame, Medbery (Large) Conference Room

Participants: Jonathan Mendoza, Joanne Wilson, Jane Herman, Joe Naras, Jeremy Lukins, Jason Bielski, Jessica Appel, Dave Baker, Ellen Natesan and Scott Simono (SFPUC-NRLMD); Jonathan Chow, Stacie Feng and Colby Lum (SFPUC-WSTD Land Engineering); Dina Brasil (SFPUC-RES); Deb Craven-Green (SFPUC-BEM); Joe Ortiz (SFPUC-PMB) and Casey Chen (SFPUC-EMB); Sean Poirier (PG&E); Sam Herzberg, Carla Schoof, and Scott Lombardi (SMCO Parks)

Project Review Meeting Schedule for 2016

Meetings are usually held on the 2nd Friday and 4th/last Wednesday of each month and begin at 10:00 a.m. Meetings are generally located at 1657 Rollins Road, Burlingame (Medbery (Large) Conference Room).

April 15, 2016 (New Date)	July 08, 2016	September 28, 2016
April 27, 2016	July 27, 2016	October 14, 2016
May 25, 2016	August 12, 2016	October 26, 2016
June 10, 2016	August 31, 2016	November 04, 2016
June 29, 2016	September 09, 2016	December 02, 2016

March 11, 2016 Project Review Meeting Summary
San Francisco Public Utilities Commission – Water Enterprise
Natural Resources and Lands Management Division

NOTE TO APPLICANTS SEEKING A REVOCABLE LICENSE, LEASE, OR OTHER SERVICE FROM SFPUC REAL ESTATE SERVICES: *The SFPUC provides three essential 24/7 service utilities: water, wastewater and power to customers throughout the Bay Area. Our mission is to provide customers with the highest quality and effective service in a sustainable, professional and financially sound manner. Our service extends beyond the City and County of San Francisco and includes seven other counties.*

Due to staffing issues in the Real Estate Services Division (RES), RES has constrained resources and is focusing on projects critical to our core infrastructure mission at the present time. Therefore, we appreciate your patience in our response to your company's project application.

1) Case No.	Project	Applicant/Project Manager
16.03-AL20.00	SFPUC Fountain Thistle LCSD Mitigation	Scott Simono (SFPUC-NRLMD)

The proposal is to construct a temporary nursery using raised planting beds at the former Crystal Springs San Andreas (CSSA) Transmission Upgrade Project staging area (near the Boat Ramp site on Lower Crystal Springs Reservoir). The SFPUC is required to mitigate for the impacts to Fountain thistle (*Cirsium fontinale* var. *fontinale*), a Federal and State protected plant species, caused by the Lower Crystal Springs Dam Improvement (LCSDI) project. This temporary nursery would be used to meet the LCSDI mitigation requirements. Currently, the SFPUC is permitted to collect up to 5% of the local Fountain Thistle seeds found in the watershed. The planting beds would supply a consistent and continual source of Fountain thistle seeds and seedlings to plant at LCSDI mitigation sites as they become available. With the nursery plants, the SFPUC would be able to collect 100% of the seeds from the nursery Fountain thistle plants.

The planting bed site would be accessed from the adjacent gravel driveway. The site has previously experienced significant disturbance from staging for the CSSA project and from construction of a turnaround for the Boat Ramp. While there are native species due to seeding, there are also non-native species, including invasive plants, such as bull thistle (*Cirsium vulgare*). Per the project sponsor, the site has been studied by an SFPUC-NRLMD biologist who confirmed that there are no special status species at the site.

The temporary onsite nursery would be composed of four 4-foot wide x 10-foot long x 1-foot deep prefabricated polymer frame beds that are installed with stakes and lined with thick plastic. The beds would be filled 8-10 inches deep with sterile potting media. All seeds and transplants would come from nearby thistle sites. All tools would be sterilized before entering and after leaving the site. No grading or vegetation removal would be necessary. Per the project sponsor, the beds would be installed by SFPUC-WSTD staff or by a contractor with the oversight from a SFPUC-NRLMD biologist. The beds would be irrigated by a drip irrigation system powered by a small pump with water from a proximally placed 1,000-5,000 gallon storage tank (approximately 7 feet in diameter) and a soaker hose. Water would be delivered to the tank by a truck. However, the project sponsor also stated that pumping water from the reservoir to the tank is also an option. The beds would only drain if a rain event causes the beds to fill with 4 inches or more of water. No fertilizers, pesticides, or other chemicals would be used. No improvements, grading, or vegetation removal are required to install the water tank. The beds would be maintained by SFPUC-NRLMD biologists and possibly volunteers.

The work is scheduled to start in the spring or summer of 2016. The beds would be in place for approximately 6 years (approximately 2 full life cycles of a thistle plant). If thistle compensation is not on target after 6 years, the project sponsor may request an extension to continue operating the temporary nursery. The site would be restored to its previous condition and reseeded with native serpentine grassland species once the plant beds are removed. Per the project sponsor, this project was analyzed under CEQA in the LCSDI Environmental Impact Report (EIR).

Follow-Up:

- 1) The project sponsor will contact SFPUC-WSTD to request and coordinate using SFPUC-WSTD staff to install the plant beds (contact Ed Forner, SFPUC-WSTD Distribution and Maintenance Section Manager, at eforner@sfwater.org or (650) 871-2065).

March 11, 2016 Project Review Meeting Summary
 San Francisco Public Utilities Commission – Water Enterprise
 Natural Resources and Lands Management Division

- 2) If the project sponsor uses a contractor to assemble the plant beds (instead of SFPUC-WSTD staff), the contractor will obtain an SFPUC-NRLMD Access Permit through the Watershed Manager's Office (contact Gloria Ng at gng@sfgwater.org or (650) 652-3209).
- 3) If the project sponsor uses a contractor to assemble the plant beds, the contractor will contact SFPUC Millbrae Dispatch at (650) 872-5900 at least 24 hours prior to commencing work.
- 4) If water is pumped from the reservoir to fill the water tank, the project sponsor will implement all SFPUC decontamination policies to protect Lower Crystal Springs Reservoir or the project sponsor will purchase and use a new pump and hoses.
- 5) If the project sponsor uses volunteers to maintain the plant beds, the volunteers will coordinate access through the SFPUC-NRLMD Community Liaison (contact John Fournet, Community Liaison, at JFournet@sfgwater.org or (650) 652-3207).
- 6) The project sponsor will ensure that all construction debris is removed from SFPUC property and disposed of properly and legally. In addition, the project sponsor will restore the project site to pre-construction conditions upon completing its work on SFPUC property and arrange for a post-construction/restoration site inspection by SFPUC staff (contact Joe Naras, Peninsula Watershed Manager, at inaras@sfgwater.org or (650) 652-3209).

2) Case No.	Project	Applicant/Project Manager
16.03-AL26.00	SFPUC LCSD Stilling Basin - San Mateo Creek Fish Channel Enhancement	Joe Ortiz (SFPUC-PMB)

The proposal is to: construct a fish passage channel connecting the Lower Crystal Springs Dam (LCSD) stilling basin to Pool 2; restore wetland vegetation along the banks of the channel; install landscaping at the Crystal Springs Pump Station; and control erosion at the LCSD Dam Overflow Valve Vault.

Fish Channel Construction and Enhancement

The fish channel would be approximately 300 feet long and would cross through existing rip rap and riparian wetland areas to provide fish passage throughout the year between the stilling basin and Pool 2. On average, the channel would be cut 2.5 to 4.0 feet deeper than the existing elevation. This would provide a channel depth of about 5 feet when water flows are between 3 and 17 cubic feet per second (cfs). Work within the channel would only occur during the dry season (approximately June through October). The surrounding riparian habitat that would be affected by the proposed project would be removed by hand and potentially salvaged for replanting. Project construction would result in the excavation of approximately 600 cubic yards of soil. Some excavated soil would be reused onsite while approximately 400 cubic yards would be off-hauled.

One cofferdam would be installed downstream of pool 2 to dewater the entire area from the stilling basin downstream to pool 2. Once the area is dewatered, all vegetation within the area would be removed and the channel would be excavated from the toe of the stilling basin to the end of Pool 2. The proposed channel would cross two existing areas of riprap. In these locations, the existing riprap would be temporarily removed and the substrate beneath it would be excavated. The riprap would then be replaced. While the area from Pool 2 to the stilling basin is dewatered, the current low flow discharge at Pool 2 would be redirected to below Pool 2 (below the cofferdam) directly into San Mateo Creek.

The stilling basin and pool 2 would be dry during the construction, however, dewatering of the construction work area may be required if water accumulates in the excavation area as a result of groundwater seepage, precipitation or other drainage. The committee notified the project sponsor that Caltrans has turbid water and drainage pipes that drain into the worksite area.

The proposal also includes installing an additional discharge pipe (16-inch diameter, HDPE) from Valve H-94 (an existing low flow discharge pipe at the dissipation structure/Pool 2). This additional discharge pipe would provide the option to redirect water to the stilling basin or Pool 2. The pipe would be buried approximately 1.5 feet below grade in the riparian habitat on the north side of the proposed channel. Additional rip-rap would also be placed around the existing discharge channel in order to prevent scouring during high flow release events. Valve H-94 would also be

March 11, 2016 Project Review Meeting Summary
San Francisco Public Utilities Commission – Water Enterprise
Natural Resources and Lands Management Division

retrofitted with a remotely controlled supervisory control and data acquisition (SCADA) system. Once the channel is completed, the cofferdams would be removed.

Wetland Vegetation Restoration

The wetland areas would be restored with native species per the restoration plan. The edges of the proposed channel would be planted with a narrow band of *juncus effusus* and *juncus patens* (or similar species) to inhibit vegetation growth in the channel. The wetted edges of the banks would be planted with willow (using pole plantings). Re-vegetation efforts along the banks of San Mateo are mitigation sites; however the plantings that would be located upland of the mitigation sites would be ornamental landscaping. The mitigation sites would be monitored by the SFPUC until the success criteria are met (estimated to take approximately 5-10 years).

Landscape Installation at the Lower Crystal Springs Pump Station (LCSPS)

Landscaping and a temporary irrigation system would also be installed around the LCSPS. Per the project sponsor, this vegetation was requested by the SFPUC-WSTD. However, during the discussion of the project the committee asked who would be responsible for the vegetation maintenance after the project is completed. The project sponsor stated that they are responsible for planting the landscaping but not for the maintenance. At the moment, the landscaping maintenance responsibility details need to be resolved.

Erosion Control at the LCSD Dam Overflow Vault

Additional rip-rap would be placed around the existing dam safety valves concrete vault to prevent scouring of the upland side of the vault during high flow discharge events. Rip rap excavated at the toe of the stilling basin and at the upstream end of Pool 2 would be replaced in the same area at a deeper depth (to allow for fish passage). Rip rap temporarily removed for installation of the additional low flow discharge pipe would be replaced after pipe installation.

Other Information

While the stilling basin is dewatered for construction of the fish channel, two piezometers located at the base of the dam would be decommissioned and two new piezometers would be installed. This work would be performed concurrently through a separate contract under the supervision of SFPUC-WSTD. The piezometer project was not reviewed as part of this project.

On-site construction storage space for equipment and materials would be required during the construction period. Staging areas for construction activities would be designated in developed and disturbed areas adjacent to the work area. Access during construction would be limited to existing paved/dirt roads and temporary access routes to the creek.

Equipment for construction of the fish channel and installation of the additional low flow discharge pipe is anticipated to require a backhoe or excavator, drill rig, concrete saw, air compressor, handheld tools for vegetation removal and chipping concrete. Restoration of the site and planting of landscaping would require handheld tools or a small excavator.

The project contract will go out to bid in late 2016. The project is expected to begin construction in mid-2017 and to be completed by mid-2018. Total project duration is estimated to be approximately 9 months. Per the project sponsor, this project was analyzed under CEQA in the Minor Project Modification to the Final Environmental Impact Report for the LCSDI Project.

Follow-up:

- 1) The project sponsor will coordinate with SFPUC-WSTD to finalize the landscaping plan and clarify details relating to the landscaping maintenance, weed block and temporary irrigation (Contact Chris Nelson, SFPUC-WSTD Regional Project Manager, at cnelson@sfgwater.org or (650) 872-5901).
- 2) The project sponsor will contact Caltrans to inquire about and coordinate regarding any pipes that drain turbid or storm water runoff into the worksite area.
- 3) The project sponsor will investigate the 36-inch failed culvert near LCSD (contact Stacie Feng, Associate Engineer, at sfeng@sfgwater.org or (650) 871-2037).

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- 4) The project sponsor will arrange for further Project Review with the contractor when the project is ready to mobilize for construction (contact Jonathan Mendoza, Land and Resources Planner, at ismendoza@sfgwater.org or (650) 652-3215).
- 5) The project sponsor and/or its contractor will contact SFPUC Millbrae Dispatch at (650) 872-5900 at least 24 hours prior to commencing work.
- 6) The project sponsor will ensure that all construction debris is removed from SFPUC property and disposed of properly and legally. In addition, the project sponsor will restore the project site to pre-construction conditions upon completing its work on SFPUC property and arrange for a post-construction/restoration site inspection by SFPUC staff (contact Joe Naras, Peninsula Watershed Manager, at jnaras@sfgwater.org or (650) 652-3209).

3) Case No.	Project	Applicant/Project Manager
16.03-PN19.00	PG&E Gas Line 109 - External Corrosion Direct Assessment - Two Peninsula Locations (Allegheny Wy. near San Mateo and Golf Course Dr. near Hillsborough)	Sean Poirier (PG&E)

The proposal is to conduct an external corrosion direct examination (ECDA) on PG&E's natural gas transmission line 109 (L-109). Originally, the proposal was for two Peninsula Watershed locations – Location L at Allegheny Way near San Mateo; and Location M at Golf Course Drive near Hillsborough. However, Location L has been canceled. Per the project sponsor, Location L was assessed in 2014.

At location M, crews would excavate an 8 foot wide x 14 foot long x 9 foot deep bell hole on L-109. Once the pipe is exposed, crews would sandblast and inspect the pipe. If necessary, repairs would be made and the pipe would be recoated and then the bell hole would be backfilled. No tree removals are proposed. The area would be restored to pre-construction conditions.

All construction work would remain within PG&E's easement. Staging would be located off site, on private (non-SFPUC) property. Flaggers would be used for traffic on Golf Course Drive. The bell holes would be covered by metal plates at the end of each workday until the site is restored. No keys or access permit is needed by PG&E. The project sponsor stated that the work is scheduled to begin in late summer/early fall 2016 (outside of bird nesting season). Work is expected to last approximately 2 weeks.

Follow-up:

- 1) The project sponsor will work with SFPUC Real Estate Services to obtain a consent letter to perform the proposed work (contact Dina Brasil, Principal Administrative Analyst, at dbrasil@sfgwater.org or (415) 934-3914).
- 2) The project sponsor and/or its contractor will contact SFPUC Millbrae Dispatch at (650) 872-5900 at least 48 hours prior to commencing work.
- 3) The project sponsor will ensure that all construction debris is removed from SFPUC property and disposed of properly and legally. In addition, the project sponsor will restore the project site to pre-construction conditions upon completing its work on SFPUC property and arrange for a post-construction/restoration site inspection by SFPUC staff (contact Joe Naras, Peninsula Watershed Manager, at jnaras@sfgwater.org or (650) 652-3209).

4) Case No.	Project	Applicant/Project Manager
14.09-RW37.01	SMCO Flood Park, 215 Bay Road, Menlo Park	Sam Herzberg (SMCO Parks)

The proposal is to reconstruct the ball fields at Flood Park. These ball fields would be partially located in the SFPUC right-of-way (ROW) above Bay Division Pipelines (BDPL) 1, 2, and 5. This proposal was last reviewed by the SFPUC Project Review Committee in September 2014. At the previous meeting, it was discovered that one of the

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pipelines was too close to the surface so the ground level would need to be increased by 6 inches to provide adequate cover over the pipelines.

The current conceptual proposal identifies a baseball field; a combined soccer/lacrosse field; a corner of a basketball court; a fence; and landscaping on the ROW. The committee notified the project sponsor that the following are prohibited in the SFPUC ROW:

- Lighting poles or fence posts
- Utilities placed parallel to the BDPLs
- Structures and fixtures within 20 feet of the edge of the pipelines (such as poles for basketball hoops)
- Vegetation within 10 feet of the pipeline risers and manholes
- Trees
- Tire crumbles (used with artificial turf)

The project sponsor stated that they would need to drive heavy equipment and vehicles across the ROW. The project sponsor asked about upcoming SFPUC excavation and maintenance of the BDPLs. The committee expressed that there are no foreseeable plans to excavate this section of the ROW; however, the SFPUC at any time may need to access the pipes for maintenance or emergency repairs. SFPUC-WSTD explained that the interior concrete mortar lining of the older BDPLs may need repairs. This work would be done from within the pipelines with access from nearby manholes.

The committee notified the project sponsor that any proposal must comply with the SFPUC's Integrated Vegetation Management Policy. Any irrigation that is parallel to the BDPLs must be 1.5 inches or less in diameter. Any utilities or conduit crossing the pipelines must maintain 12-inches of vertical clearance with the BDPLs. Also, the pipeline(s) need an additional 6 inches of cover over the ball fields.

SFPUC-RES notified the project sponsor that the revocable license has not been executed yet and must be executed before any other work in the SFPUC ROW can proceed. The project sponsor indicated that the proposal reviewed is still conceptual and will be revised. The project sponsor will return to project review at a later date.

Follow-up:

- 1) The project sponsor will provide load calculation to SFPUC-WSTD (contact Tracy Leung, Associate Engineer, at tleung@sfgwater.org or (650) 871-3031).
- 2) The project sponsor will comply with the SFPUC Integrated Vegetation Management Policy found at <http://www.sfgwater.org/index.aspx?page=431>. For any technical questions regarding plant species and to submit landscaping plans, contact the SFPUC ROW Manager (contact Jane Herman, ROW Manager, at jherman@sfgwater.org or (650) 652-3204).
- 3) The project sponsor will contact SFPUC-WSTD Land Engineering to obtain as-built drawings of SFPUC water transmission pipelines on the project site (contact Jonathan Chow, Principal Engineer, at jchow@sfgwater.org or (650) 871-2016).
- 4) The project sponsor will work with SFPUC Real Estate Services to update and execute the revocable license for Flood Park (contact Dina Brasil, Principal Administrative Analyst, at dbrasil@sfgwater.org or (415) 934-3914).
- 5) The project sponsor will provide the SFPUC with the final CEQA Mitigated Negative Declaration document and the San Mateo County resolution and meeting minutes adopting the Mitigated Negative Declaration and approving the proposed project (contact Sally Morgan, Bureau of Environmental Management Planner, smorgan@sfgwater.org or (415) 934-3938; and **copy** Jonathan Mendoza, Land and Resources Planner, at jmendoza@sfgwater.org).
- 6) The project applicant will contact SFPUC-WSTD Land Engineering to obtain a consent letter to perform potholing to determine the depth of the SFPUC water transmission pipelines (contact Tracy Leung, Associate Engineer, at tleung@sfgwater.org or (650) 871-3031).
- 7) No tire crumbles are allowed in the SFPUC ROW.

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- 8) No lighting is allowed in the SFPUC ROW.
- 9) The project sponsor will maintain a 10-foot clearance around all SFPUC manholes and risers.
- 10) The project sponsor will arrange for further Project Review when the Flood Park proposal is at the 35% design phase milestone (contact Jonathan Mendoza, Land and Resources Planner, at ismendoza@sflower.org or (650) 652-3215).



Hetch Hetchy
Regional Water System

Services of the San Francisco Public Utilities Commission

**AMENDMENT TO THE
RIGHT OF WAY INTEGRATED VEGETATION MANAGEMENT POLICY**

Approved January 13, 2015

by

SFPUC Resolution No. 15-0014

12.000 RIGHT OF WAY INTEGRATED VEGETATION MANAGEMENT POLICY

12.001 General

The San Francisco Public Utilities Commission ("SFPUC") is responsible for the delivery of potable water and the collection and treatment of wastewater for some 800,000 customers within the City of San Francisco; it is also responsible for the delivery of potable water to 26 other water retailers with a customer base of 1.8 million. **The following policy is established to manage vegetation on the transmission, distribution and collection systems within the SFPUC Right of Way ("ROW") so that it does not pose a threat or hazard to the system's integrity and infrastructure or impede utility maintenance and operations.**

The existence of large woody vegetation¹, hereinafter referred to as vegetation, and water transmission lines within the ROW are not compatible and, in fact, are mutually exclusive uses of the same space. Roots can impact transmission pipelines by causing corrosion. The existence of trees and other vegetation directly adjacent to pipelines makes emergency and annual maintenance very difficult, hazardous, and expensive, and increases concerns for public safety. The risk of fire within the ROW is always a concern and the reduction of fire ladder fuels within these corridors is another reason to modify the vegetation mosaic. In addition to managing vegetation in a timely manner to prevent any disruption in utility service, the SFPUC also manages vegetation on its ROW to comply with local fire ordinances enacted to protect public safety.

One of the other objectives of this policy is to reduce and eliminate as much as practicable the use of herbicides on vegetation within the ROW and to implement integrated pest management (IPM).

12.002 Woody Vegetation Management

1.0 Vegetation of any size or species will not be allowed to grow within certain critical portions of the ROW, pumping stations or other facilities as determined by a SFPUC qualified professional, and generally in accordance with the following guidelines.

1.1 Emergency Removal

SFPUC Management reserves the right to remove any vegetation without prior public notification that has been assessed by a SFPUC qualified professional as an immediate threat to transmission lines or other utility infrastructure, human life and property due to acts of God, insects, disease, or natural mortality.

1.2 Priority Removal

Vegetation that is within 15 feet of the edge of any pipe will be removed and the vegetative debris will be cut into short lengths and chipped whenever possible. Chips will be spread upon the site where the vegetation was removed. Material that cannot be chipped will be hauled away to a proper disposal site.

¹ Woody vegetation is defined as all brush, tree and ornamental shrub species planted in (or naturally occurring in) the native soil having a woody stem that at maturity exceeds 3 inches in diameter.

If vegetation along the ROW is grouped in contiguous stands², or populations, a systematic and staggered removal of that vegetation will be undertaken to replicate a natural appearance. Initial removal³ will be vegetation immediately above or within 15 feet of the pipeline edges; secondary vegetation⁴ within 15 to 25 feet from pipelines will then be removed.

1.3 Standard Removal

Vegetation that is more than 25 feet from the edge of a pipeline and up to the boundary of the ROW will be assessed by a SFPUC qualified professional for its age and condition, fire risk, and potential impact to the pipelines. Based on this assessment, the vegetation will be removed or retained.

1.4 Removal Standards

Each Operating Division will develop its own set of guidelines or follow established requirements in accordance with local needs.

2.0 All stems of vegetation will be cut flush with the ground and where deemed necessary or appropriate, roots will be removed. All trees identified for removal will be clearly marked with paint and/or a numbered aluminum tag.

3.0 Sprouting species of vegetation will be treated with herbicides where practicable, adhering to provisions of Chapter 3 of the San Francisco Environment Code.

4.0 Erosion control measures, where needed, will be completed before the work crew or contractors leave the work site or before October 15 of the calendar year.

5.0 Department personnel will remove in a timely manner any and all material that has been cut for maintenance purposes within any stream channel.

6.0 All vegetation removal work and consultation on vegetation retention will be reviewed and supervised by a SFPUC qualified professional. All vegetation removal work and/or treatment will be made on a case-by-case basis by a SFPUC qualified professional.

7.0 Notification process for areas of significant resource impact that are beyond regular and ongoing maintenance:

7.1 County/City Notification – The individual Operating Division will have sent to the affected county/city a map showing the sections of the ROW which will be worked, a written description of the work to be done, the appropriate removal time for the work crews, and a contact person for more information. This should be done approximately 10 days prior to start of work. Each Operating Division will develop its own set of guidelines in accordance with local need.

² A stand is defined as a community of trees possessing sufficient uniformity in composition, structure, age, arrangement, or condition to be distinguishable from adjacent forest communities to form a management unit.

³ Initial removal is defined as the vegetation removed during the base year or first year of cutting.

⁴ Secondary vegetation is defined as the vegetative growth during the second year following the base year for cutting.

7.2 Public Notification – The Operating Division will have notices posted at areas where the vegetation is to be removed with the same information as above also approximately 10 days prior to removal. Notices will also be sent to all property owners within 300 feet of the removal site. Posted notices will be 11- by 17-inches in size on colored paper and will be put up at each end of the project area and at crossover points through the ROW. Questions and complaints from the public will be handled through a designated contact person. Each Operating Division will develop its own set of guidelines in accordance with local needs.

12.003 Annual Grass and Weed Management

Annual grasses and weeds will be mowed, disked, sprayed or mulched along the ROW as appropriate to reduce vegetation and potential fire danger annually. This treatment should be completed before July 30 of each year. This date is targeted to allow the grasses, forbs and weeds to reach maturity and facilitate control for the season.

12.004 Segments of ROW that are covered by Agricultural deed rights

The only vegetation that may be planted within the ROW on those segments where an adjacent owner has Deeded Agricultural Rights will be: non-woody herbaceous plants such as grasses, flowers, bulbs, or vegetables.

12.005 Segments of ROW that are managed and maintained under a Lease or License

Special allowance may be made for these types of areas, as the vegetation will be maintained by the licensed user as per agreement with the City, and not allowed to grow unchecked. Only shallow rooted plants may be planted directly above the pipelines.

Within the above segments, the cost of vegetation maintenance and removal will be borne by the tenant or licensee exclusively. In a like fashion, when new vegetative encroachments are discovered they will be assessed by a SFPUC qualified professional on a case-by-case basis and either be permitted or proposed for removal.

The following is a guideline for the size at maturity of plants (small trees, shrubs, and groundcover) that may be permitted to be used as landscape materials. Note: All distance measurements are for mature trees and plants measured from the edge of the drip-line to the edge of the pipeline.

- Plants that may be permitted to be planted directly above existing and future pipelines: shallow rooted plants such as ground cover, grasses, flowers, and very low growing plants that grow to a maximum of one foot in height at maturity.
- Plants that may be permitted to be planted 15–25 feet from the edge of existing and future pipelines: shrubs and plants that grow to a maximum of five feet in height at maturity.
- Plants that may be permitted to be planted 25 feet or more from the edge of existing and future pipelines: small trees or shrubs that grow to a maximum of twenty feet in height and fifteen feet in canopy width.

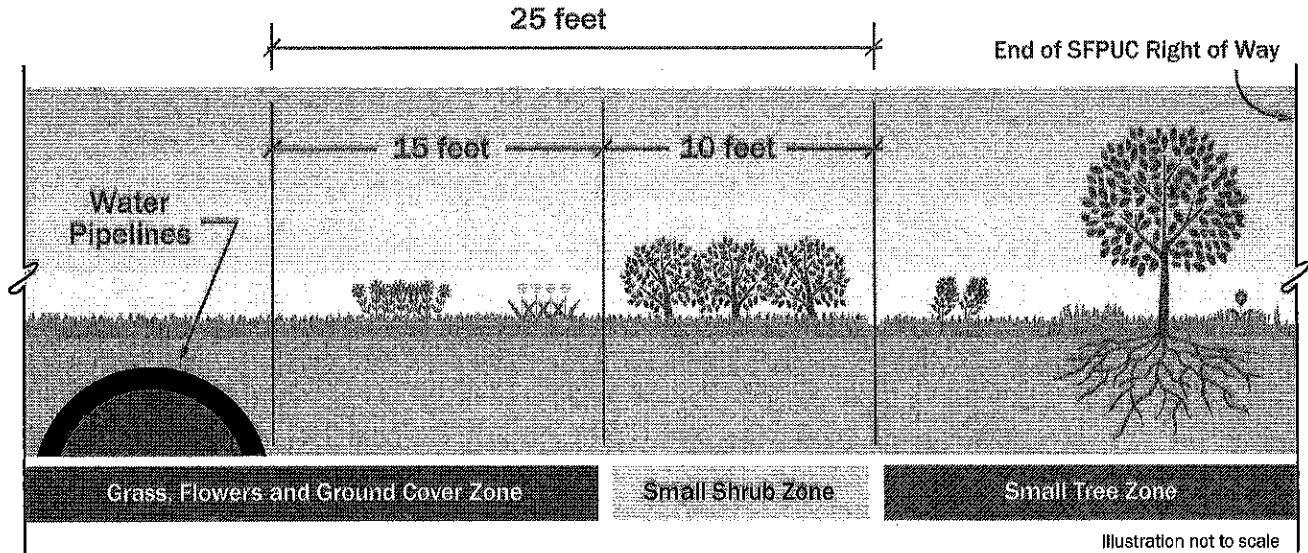
Trees and plants that exceed the maximum height and size limit (described above) may be permitted within a leased or licensed area provided they are in containers and are above ground. Container load and placement location(s) are subject to review and approval by the SFPUC.

Low water use plant species are encouraged and invasive plant species are not allowed.

All appurtenances, vaults, and facility infrastructure must remain visible and accessible at all times. All determinations of species acceptability will be made by a SFPUC qualified professional.

The above policy is for general application and for internal administration purposes only and may not be relied upon by any third party for any reason whatsoever. The SFPUC reserves the right at its sole discretion, to establish stricter policies in any particular situation and to revise and update the above policy at any time.

Right Of Way (ROW) Landscape Vegetation Guidelines



The following vegetation types are permitted on the ROW within the appropriate zones.

Plantings that may be permitted directly above existing and future pipelines:

Ground cover, grasses, flowers, and very low growing plants that reach no more than one foot in height at maturity.

Plantings that may be permitted 15-25 feet from the edge of existing and future pipelines:

Shrubs and plants that grow no more than five feet tall in height at maturity.

Plantings that may be permitted 25 feet or more from the edge of existing and future pipelines:

Small trees or shrubs that grow to a maximum of twenty feet in height and fifteen feet in canopy width or less.

