



# COUNTY OF SAN MATEO

## CIVIL SERVICE COMMISSION

### AGENDA

Thursday, September 12, 2019  
8:30 a.m.  
Room 402, County Office Building  
455 County Center, Redwood City

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*In compliance with the Americans with Disabilities Act, Title II, the Commission will provide reasonable accommodations for persons with disabilities. If possible, please give three (3) days advance notice of any accommodation needs by calling Elvia Gonzalez at (650) 363-4333 or (650) 368-7807 (TDD).*

### OPEN SESSION

#### Pledge of Allegiance

1. Public Comment
2. Consent Agenda (see below)
3. Approval of New Classifications, Assignment to Bargaining Units and Establishment of Probation Periods
  - Capital Programs Manager
  - Legislative Analyst – Confidential
  - Pre-Trial Specialist
4. Informational Items
  - a. Notice of Non-Punitive Discipline of Permanent Employees
  - b. Notice of a Suspension of a Permanent Employee
5. Items for Future Agendas

#### Consent Agenda

6. Approval of Minutes from the July 11, 2019 Meeting
7. Request for Extensions of Eligible Lists
  - Certified Nursing Assistant (F079BO) – 6 months
  - Deputy Probation Officer I/II (C002B) – 4 months
  - Group Supervisor I/II (C005H) – 6 months
  - Medical Office Assistant II (E417X) – 1 month

## **CLOSED SESSION**

*(The Commission will adjourn to closed session to consider the following items at the end of the agenda, or at any time during the meeting as time permits. At the conclusion of closed session, the Board will reconvene in open session to report on any actions taken for which a report is required by law.)*

8. Appeal Hearing on a Non-punitive Disciplinary Letter Equating to a Five Day Suspension (Health)  
*(Scheduled from 9:00 a.m. – 1:00 p.m.)*

## **OPEN SESSION**

9. Report from Closed Session